

# Proactive Disclosure



SINCE 1983

**Shantilal Shah Engineering College**

**Bhavnagar**

**Public Information Officer**  
**Shantilal Shah Engineering College**  
**Bhavnagar**

**Principal**  
**Shantilal Shah Engineering College**  
**Bhavnagar**

## Year 2025

### 1. Particulars of Organization, Functions and Duties

Shantilal Shah Engineering College, Bhavnagar is a government institute under the Commissionerate of Technical Education, Government of Gujarat. The institute started functioning in the academic year 1983-84. The Shantilal Shah Engineering College (SSEC) is affiliated to the Gujarat Technological University. It is approved by the All-India Council for Technical Education (AICTE), New Delhi, and the Government of Gujarat.

The 80.10-acre academic commune of the institute has a built-up area of approximately 39,000 square meters. These comprise building blocks for various branches of engineering. The campus includes Boys' hostel facilities with basic amenities.

### VISION

To become a leading engineering institute in the state, by developing excellent engineers capable of fulfilling needs of industry, society and nation at large.

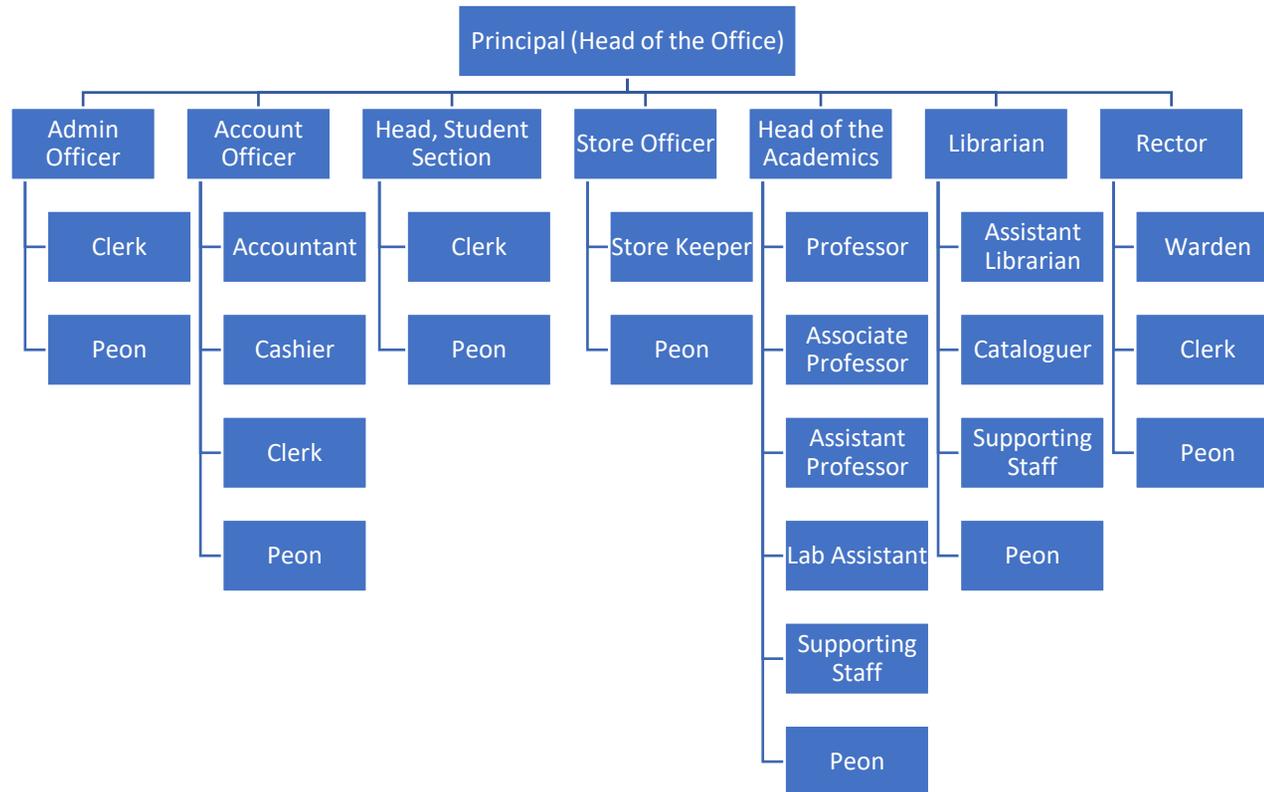
### MISSION

- To provide conducive academic environment motivating the aspiring engineers to achieve excellence.
- To impart ethics and core values in graduates.
- To promote contemporary infrastructure and external linkages

- **Duties**

The primary duty of any academic organization is to give the best academic framework. The institute has been aspiring to plan, develop, execute, and monitor technical education. The institution offers programs as per the needs of society as a whole to create skilled human resources. Teaching, relevant administration, and developmental activities of engineering students of various branches as per the GTU teaching scheme. Additionally, the college offers training, research, and development opportunities for students, teachers, and industries.

- **Structure of Governance**



- **Function**

To impart education in the area of engineering and Technology from undergraduate to Ph.D. in the following programs are run by the institute

<b>Academic Programs</b>					
Sr.	Name Of Course	Year Started	Level UG/ PG	Type Full Time/ Part-Time	Sanctioned Intake
1	B.E. Civil	1983	UG	FT	120
2	B.E. Mech.	1983	UG	FT	90
3	B.E. IC	1986	UG	FT	30
4	B.E. I.T.	2000	UG	FT	120
5	B.E. Elect.	2001	UG	FT	90
6	PDDC Civil	1985	UG	PT	Discontinue d since 2024
7	PDDC Mech	1985	UG	PT	
8	M.E. Civil	2009	PG	FT	18
9	M.E. Elec.	2009	PG	FT	18
10	M.E. I.T.	2010	PG	FT	18

## ● Address & Contact Details

1.	Name of College :	Shantilal Shah Engineering College, Bhavnagar
2.	Address :	Sidsar Campus, Sidsar-Budhel Road, P.O. Vartej Bhavnagar-364 060
3.	Website:	<a href="http://www.ssgec.ac.in">www.ssgec.ac.in</a> , <a href="http://www.dte.gujarat.gov.in">www.dte.gujarat.gov.in</a>
4.	Mail ID:	<a href="mailto:ssec-bhav-dte@gujarat.gov.in">ssec-bhav-dte@gujarat.gov.in</a>
5.	Working Days and Timings:	Monday to Saturday (except 2 <sup>nd</sup> & 4 <sup>th</sup> Saturday) from 10.30 am to 6.10 pm.

## 2. Powers and Duties of its Officers and Employees

- **Principal:**
  - As Head of office all administrative and financial powers delegated by Govt. of Gujarat.
  - Academic administration is performed guided by the rules and regulations laid down by the University, AICTE, UGC, and State government.
  - Financial: As per the GFR, contingency rules delegation of financial power laid by Govt. of Gujarat.
  - Purchase: as per procedure power delegated by the the government of Gujarat.
- **Administrative Officer:** To assist in all administrative duties, to control different organizational coordination mechanisms as per instruction from the Head office.
- **Accounts Officer:** To manage all financial matters of payment & receipt as per the govt. rules.
- **Store Officer:** To carry the purchase of material and equipment as per the requirements and indent from the various departments and other units of the college and take work from subordinate staff for effective execution of the assigned task.
- **Librarian:**
  - To acquire and collect books, manuscripts, Journals, and other reading materials and organize them.
  - To make available the resources to students and teaching as well as non-teaching communities.
- **Student Section In-charge:** Managing student records and carry, liaising with the university in academic and other student-related activities with the help of subordinate staff.
- **TPO:** Arranging industrial visits and placement drives for students.
- **Rector:**
  - Overall administration of all the hostels and mess.
  - Provide necessary accommodation and other Necessary facilities for the students.
  - To maintain the coordination of wardens of various hostels for the smooth running of Hostels.
  - To ensure discipline in the hostels

- Implementation of decisions taken by the Institute authorities and communication with the parents/guardians of the inmates as and when needed
- **Professor:** Managing the respective academic program as well as looking for the development of a culture of research and consultancy in coordination with other faculties of the department.
- **Associate & Assistant Professor:** To carry out the academics and all allied duties assigned by the competent authorities.
- **Lab Assistant & Instructional Staff:** To maintain the laboratory and assist in performing experiments.
- **Head clerk:** Administration operations pertaining to audit, Vikashlakshi, roster register, overload, charge allowance, increment, pension, and service-related matters as well as supervise and guide subordinate staff.
- **Senior Clerk:** Statistical information, register of resolutions, probation and CR, details of temporary posts, TADA bills, Contingency bills, PDDC and overload bills, preparing estimates.
- **Junior Clerk:** Vacation detention, GPF, inward/outward file, salary bills, arrear bills, IT forms
- **Peon:** Work assigned by the principal, head of the department, or officers

### **3. Procedure Follows in the decision-making process**

- The establishment comprising of administrative officer, Accounts officer, and Store officer follows the rules of the Government of Gujarat for service, finance, and disciplinary power delegated.
- University rules are followed for academics, examinations, and declaration of results of the students.
- For academic matters, Head of the department's opinion is considered in an absolutely fair and neutral way.

#### **4. The norms set for the discharge of its functions**

- Norms are framed by Govt. of Gujarat and Commissionerate of Technical Education for administration.
- For academic matters, Gujarat Technological University and AICTE guidelines are followed.
- The rules, regulations, and guidelines of AICTE are also followed.
- For student admission, ACPC guidelines are followed.

**5. The rules, regulations, instructions, manuals, and records used by employees for discharging their functions are under**

<b>Sr</b>	<b>Detail</b>	<b>Rules &amp; Regulation</b>	<b>Monitoring body</b>
1	Student Admission	Admission Rules	ACPC (Admission Committee)
2	Hostel Admission	Hostel admission Govt. guidelines	CTE, Gandhinagar
3	Academic	University rules	GTU, Ahmedabad
4	Transfer of employee	Transfer Rules	CTE, Gandhinagar, Education Dept. Gandhinagar
5	Promotion of employee	Promotion Rules	CTE, Gandhinagar, Education Dept. Gandhinagar
6	Workload	Workload Rules	AICTE, CTE- Gandhinagar
7	Payment	Payment Rules	AICTE, CTE- Gandhinagar
8	Testing & Consultancy	Testing & consultancy guidelines	CTE- Gandhinagar
9	Store and purchase	Store purchase Govt. Rules	Govt. guidelines
10	Housekeeping	Purchase rules of Govt., GEM	Govt. guidelines, CTE- Gandhinagar

## 6. A Statement of the categories of the document held

Sr	Category of Document	Detail of Document	Procedure to Obtain Document	Held by /Under the Control of
1	Academic	Syllabus	Personally	Head of Department
2	Admission	Admission details	Personally	O/I, Student Section
3	Hostel Administration	Hostel Admission Rule	Personally	Rector, Hostel Office
4	Store and purchase	Store Purchase Rules & Regulations	Personally	Store Officer
5	Finance	Financial Rules & Resolution and rules by Govt	Personally	Account Officer
6	Administration	Administration rules	Personally	Admin officer

**7. The particulars of any arrangement that exists for consultation with or representation by the members of the public, in relation to the formulation of policy or implementation thereof.**

Academic and administrative norms or reform or policies are being formulated by statutory authorities at the central level and at the level of the Government of Gujarat and are being implemented by the college as per the given guidelines. The college does not have independent authority to formulate the policies or norms.

**8. A statement of the boards, councils, committees, and other bodies consisting of two or more persons constituted by it additional information as to whether the meetings of these are open to the public, or the minutes of such meetings are accessible to the public.**

Not Applicable, only implement the policy

## 9. A directory of its officers and employees

Sr	Department	Name	Designation
1	OFFICE	DR. G. P. VADODARIA	PRINCIPAL
2	ESTABLISHMENT	Ms. H. B. Jani	HEAD CLERK
3		Mr. H. D. Raval	SENIOR CLERK
4	ACCOUNT	Ms. A. B. Dave	HEAD CLERK
5		Mr. K. V. Gohil	SENIOR CLERK
6		Mr. N. R. Pandya	INSTRUCTOR GRADE-C
7		Mr. S. M. Chauhan	SENIOR CLERK
8	STUDENT SECTION	Ms. Y. A. Kureshi	SENIOR CLERK
9		Mr. P. H. Gohil	JUNIOR CLERK
10	STORE	Mr. R. R. Pandya	STORE KEEPER
11	LIBRARY	Mr. R. N. Mobarasa	LABORATORY ASSISTANT
12	ON DEPUTATION (G.E.C.)	Mr. M. M. Punani	JUNIOR CLERK
13	OFFICE	Mr. H. R. Parmar	HAMAL
14	CIVIL ENGINEERING	Prof. V. M. Patel	PROFESSOR
15		Prof. P. S. Ramanuj	ASSOCIATE PROFESSOR
16		Prof. M. K. Chudasama	ASSISTANT PROFESSOR
17		Prof. K. B. Gohil	ASSISTANT PROFESSOR
18		Prof. G. V. Dihora	ASSISTANT PROFESSOR
19		Prof. N. P. Soni	ASSISTANT PROFESSOR
20		Prof. N. D. Acharya	ASSISTANT PROFESSOR
21		Prof. K. R. Mayani	ASSISTANT PROFESSOR
22		Prof. N. M. Joshipura	ASSISTANT PROFESSOR
23		Prof. M. H. Rathod	ASSISTANT PROFESSOR
24		Mr. V. P. Parmar	LABORATORY ASSISTANT

<b>Sr</b>	<b>Department</b>	<b>Name</b>	<b>Designation</b>
25	APPLIED MECHANICS	Prof. A. A. Pandya	ASSOCIATE PROFESSOR
26		Prof. D. H. Solanki	ASSISTANT PROFESSOR
27		Prof. K. A. Mehta	ASSISTANT PROFESSOR
28		Prof. D. P. Advani	ASSISTANT PROFESSOR
29		Prof. H. K. Sarvaiya	ASSISTANT PROFESSOR
30		Prof. B. H. Solanki	ASSISTANT PROFESSOR
31	MECHANICAL ENGINEERING	Prof. G. J. Chauhan	ASSOCIATE PROFESSOR
32		Prof. B. D. Upadhyay	ASSOCIATE PROFESSOR
33		Prof. R. A. Mehta	ASSISTANT PROFESSOR
34		Prof. N. D. Jogadiya	ASSISTANT PROFESSOR
35		Prof. V. J. Pandya	ASSISTANT PROFESSOR
36		Prof. J. G. Parmar	ASSISTANT PROFESSOR
37		Prof. J. S. Dixit	ASSISTANT PROFESSOR
38		Prof. S. G. Harsora	ASSISTANT PROFESSOR
39		Prof. B. M. Trivedi	ASSISTANT PROFESSOR
40		Prof. U. A. Patel	ASSISTANT PROFESSOR
41		Prof. N. Y. Parghi	ASSISTANT PROFESSOR
42		Prof. V. S. Chaudhari	ASSISTANT PROFESSOR
43		Prof. K. D. Dodiya	ASSISTANT PROFESSOR
44	MECHANICAL ENGINEERING	Mr. J. M. Chudasama	LABORATORY ASSISTANT
45		Mr. A. R. Havalia	SWEEPER
46	ELECTRICAL ENGINEERING	Prof. B. N. Vaidya	ASSOCIATE PROFESSOR
47		Prof. V. N. Modi	ASSOCIATE PROFESSOR
48		Prof. A. B. Parmar	ASSOCIATE PROFESSOR
49		Prof. M. D. Solanki	ASSISTANT PROFESSOR
50		Prof. J. B. Sarvaiya	ASSISTANT PROFESSOR
51		Prof. V. B. Pandya	ASSISTANT PROFESSOR
52		Prof. T. B. Maniar	ASSISTANT PROFESSOR
53		Prof. S. K. Patel	ASSISTANT PROFESSOR

<b>Sr</b>	<b>Department</b>	<b>Name</b>	<b>Designation</b>
54	ELECTRICAL ENGINEERING	Prof. A. K. Dhandhiya	ASSISTANT PROFESSOR
55		Prof. M. V. Gojiya	ASSISTANT PROFESSOR
56		Prof. M. K. Bhatt	ASSISTANT PROFESSOR
57		Prof. M. U. Ghanchi	ASSISTANT PROFESSOR
58		Prof. A. A. Rathod	ASSISTANT PROFESSOR
59		Mr. G. B. Trivedi	LABORATORY ASSISTANT
60	ELECTRONICS & COMMUNICATION ENGINEERING	Prof. M. S. Shah	PROFESSOR
61		Prof. A. U. Chhaya	ASSISTANT PROFESSOR
62		Prof. B. S. Joshi	ASSISTANT PROFESSOR
63		Prof. M. K. Vala	ASSISTANT PROFESSOR
64		Prof. K. D. Chavda	ASSISTANT PROFESSOR
65		Mr. Alpesh Parmar	LABORATORY ASSISTANT
66	INSTRUMENTATION & CONTROL ENGINEERING	Prof. B. M. Daxini	ASSISTANT PROFESSOR
67		Prof. M. R. Dave	ASSISTANT PROFESSOR
68		Prof. A. G. Gajjar	ASSISTANT PROFESSOR
69	INFORMATION TECHNOLOGY	Prof. D. J. Varia	ASSOCIATE PROFESSOR
70		Prof. M. N. Panchal	ASSOCIATE PROFESSOR
71		Prof. N. S. Sanghani	ASSISTANT PROFESSOR
72		Prof. D. B. Vaghela	ASSISTANT PROFESSOR
73		Prof. S. S. Chauhan	ASSISTANT PROFESSOR
74		Prof. B. K. Borisaniya	ASSISTANT PROFESSOR
75		Prof. S. J. Agravat	ASSISTANT PROFESSOR
76		Prof. H. H. Maheta	ASSISTANT PROFESSOR
77		Prof. K. V. Patel	ASSISTANT PROFESSOR
78		Prof. P. M. Chauhan	ASSISTANT PROFESSOR
79		Prof. C. H. Makwana	ASSISTANT PROFESSOR
80		Prof. N. B. Nayak	ASSISTANT PROFESSOR
81		Prof. D. D. Modi	ASSISTANT PROFESSOR
82		Prof. A. D. Meniya	ASSISTANT PROFESSOR
83		Prof. V. D. Parmar	ASSISTANT PROFESSOR

<b>Sr</b>	<b>Department</b>	<b>Name</b>	<b>Designation</b>
84	INFORMATION TECHNOLOGY	Prof. D. D. Sanghani	ASSISTANT PROFESSOR
85	PRODUCTION ENGINEERING	Prof. U. K. Chhaya	ASSISTANT PROFESSOR
86		Prof. A. B. Jagani	ASSISTANT PROFESSOR
87		Prof. N. P. Nirmal	ASSISTANT PROFESSOR
88		Prof. D. J. Desai	ASSISTANT PROFESSOR
89		Prof. K. P. Patel	ASSISTANT PROFESSOR
90		Prof. B. J. Chudasama	ASSISTANT PROFESSOR
91		Prof. T. S. Vala	ASSISTANT PROFESSOR
92	GENERAL DEPARTMENT	Prof. P. B. Trivedi	ASSOCIATE PROFESSOR
93		Prof. K. G. Khatsuriya	ASSISTANT PROFESSOR
94		Prof. H. N. Bhatt	ASSISTANT PROFESSOR
95		Prof. P. H. Lakhani	ASSISTANT PROFESSOR
96		Prof. D. B. Rangani	ASSISTANT PROFESSOR
97		Prof. D. K. Katariya	ASSISTANT PROFESSOR
98		Prof. D. N. Vaishnav	ASSISTANT PROFESSOR
99		Prof. D. H. Parmar	ASSISTANT PROFESSOR
100		Prof. P. B. Adalja	ASSISTANT PROFESSOR
101		Prof. S. J. Vora	ASSISTANT PROFESSOR

# ● Work Assignments To faculties and related portfolios.



शांतिलाल शाह इंजनेरी महाविद्यालय  
(गुजरात राज्य संस्थान)  
सिद्धार कैम्पस, पोस्ट वरतेज, भावनगर - ३६४ ०६०  
गुजरात, भारत

**Shantilal Shah Engineering College**  
(Gujarat Government Institution)  
Siddar Campus, Post Vartej, Bhavnagar - 364 060  
Gujarat, India

Phone : (+91) 63519 63332 Website : www.ssec.ctguj.in Email : ssec.bhav.dte@gujarat.gov.in



Vibrant GUJARAT 2024  
16-17 Jan  
Gateway to the Future | 10<sup>th</sup> Global Summit  
CELEBRATING 20 Years of VIBRANT GUJARAT

NO. SSEC/ESTA/ 375

Date : 03/5/25

## Office Order for Work Distribution: Year 2025

With immediate effect and till further orders, for the smooth functioning of the college, the following staff members are hereby instructed to carry out the work as mentioned below. This order replaces the previous office orders. All the out-going officers are to offer necessary cooperation/ guidance to the incumbent officers. It is also instructed to transfer the charge of all the relevant files/ documents/ passwords, as the case may be, under intimation to the undersigned. Further in case of change of work distribution or transfer, they have to submit to the file and related documents to the other sr. supporting officer.

Sr. No.	Work assigned	Office in charge	Supporting officer
<b>(A) Student centric and academics</b>			
01	Monitoring academic activities including results	Prof. (Dr.) V. M. Patel	All H.o.D.'s
02	Central Time Table Committee	Prof. (Dr.) P. B. Trivedi	Prof. K. G. Khatsuriya + One Representative from Each Departments
03	Hostel	Prof. B. D. Upadhyay	Prof. M. V. Gojiya
04	Student Section	Prof. A. A. Pandya	Prof. (Dr.) H. N. Bhatt Prof. (Dr.) D. N. Vaishnav Prof. B.M. Trivedi Prof. (Dr.) N. P. Nirmal (Enrollment), Prof. P. M. Chauhan (Enrollment), Shri P. H. Gohil - Jr. clerk (Enrollment),
05	ACPC (Admission Committee)	Prof. (Dr.) H. N. Bhatt	Prof. (Dr.) N. P. Nirmal, Prof. A. G. Gajjar, Prof. M. H. Rathod, Prof. M. K. Bhatt, Prof. N. B. Nayak
06	PDDC Coordinator	Prof. T. B. Maniar	---
<b>(B) GTU Related Work Distribution</b>			
07	Exam Form	Prof. A. B. Parmar GTU Coordinator - B.E.	Prof. M. K. Bhatt, Prof. N. D. Achary, Shri P. H. Gohil - Jr. clerk
	Exam Stationary		Prof. (Dr.) P. H. Lakhani, Prof. U. A. Patel, Prof. V. S. Chaudhri
	Block Arrangement	Prof. A. A. Pandya GTU Coordinator - M.E.	Prof. P. H. Lakhani, Shri P. H. Gohil - Jr. Clerk, Shri A. G. Parmar - Lab. Assist.
	Exam Duty Order		Prof. (Dr.) S. J. Agravat, Prof. (Dr.) H. K. Sarvaiya, Shri P. H. Gohil - Jr. Clerk
	Exam Equipments Maintenance	Prof. P. H. Lakhani, GTU Co-coordinator - B.E. & M. E.	Prof. (Dr.) D. B. Vaghela, Shri P. H. Gohil - Jr. Clerk
	Practical Exam Portal and order		Prof. J. G. Parmar,

	Marksheet - Practical		Prof. A. D. Meniya
	M, I, V Marks Entry		Prof. B. M. Daxini, Prof. D. D. Shanghani
	Billing & Payment - Theory		Prof. (Dr.) S. J. Agrawat, Shri P. H. Gohil – Jr. Clerk Shri K. V. Gohil – Sr. Clerk Sm. N. G. Baraiya – Instructor
	Billing & Payment - Practical		Prof. (Dr.) J. G. Parmar, Prof. A. D. Menia, Shri K. V. Gohil - Sr. Clerk, Sm. N. G. Baraiya – Instructor
	Assessment - Manual		Prof. (Dr.) P. B. Trivedi, Ms. Y. A. Kureshi – Sr. Clerk, Shri P. H. Gohil – Jr. Clerk
	E - Assessment		Prof. (Dr.) H. K. Sarvaiya, Prof. N. D. Acharya
	PMMS Portal & Design Engg portal		Prof. H. H. Maheta, Prof. N. B. Nayak
	Academic Calendar – MST		Prof. K. G. Khatsuriya, Prof. (Dr.) J. G. Parmar
	GTU Result Data		Prof. (Dr.) H. N. Bhatt, Prof. A. G. Gajjar
<b>(C) Scholarship Related Distribution</b>			
08	All Scholarship of Digital Gujarat & PMSSS	Prof. M. N. Panchal	Prof. N. Y. Parghi
	Railway & Other trust		Prof. (Dr.) N. P. Nirmal
	MYSY SSO		Prof. (Dr.) D. H. Solanki
	SC & ST		Prof. B. H. Solanki
	National Scholarship Portal		Prof. N. B. Nayak
	GATE Scholarship for M.E. Students (AICTE)		Prof. K. B. Gohil
	PM – USPY (PMSSS)		Prof. N. D. Acharya
	MYSY Nodal Officer (Help Centre)		Prof. M. U. Ghanchi, Prof. A. A. Rathod
Building Construction & Labour Welfare Board		Prof. M. R. Dave	
09	Training & Placement Cell and GTU Internship	Prof. (Dr.) D. J. Variya	Departmental Representatives
10	AICTE	Prof. B. N. Vaidya	Prof. D. P. Advani, Prof. S. J. Agrawat
11	NIRF / GSRF	Prof. B. N. Vaidya	Prof. (Dr.) H. N. Bhatt
12	AISHE	Prof. B. N. Vaidya	Prof. (Dr.) H. N. Bhatt
13	NBA Nodal Officer	Prof. P. S. Ramanuj	Departmental Nodal Officer
14	DTE / GTU Academic Inspection and GTU Affiliation / NEP	Prof. V. B. Pandya, Prof. D. H. Solanki	All H.o.D.'s
15	College News Letters	Prof. A. A. Pandya	Prof. N. P. Soni, Prof. (Dr.) P. H. Lakhani, Prof. (Dr.) D. N. Vaishnav, Prof. N. B. Nayak
16	Guest / Expert lectures	Prof. (Dr.) D. N. Vaishnav	Prof. N. P. Soni, Prof. (Dr.) H. N. Bhatt, Prof. S. K. Patel

17	Student's Club	Prof. (Dr.) P. H. Lakhani	Departmental Representatives
<b>(D) Administration and Mandatory</b>			
18	Administrative Officer	Prof. V. N. Modi	Prof. K. A. Mehta, Prof. N. D. Jogadiya,
	Pay Fixation	Prof. (Dr.) V. J. Pandya	Prof. H. H. Maheta, Prof. M. U. Ghanchi
	E – Sarkar	Prof. K. A. Mehta	Prof. N. D. Jogadiya, Prof. S. J. Agawat, Prof. H. H. Maheta
19	Nodal Officer – Staff Training	Prof. K. A. Mehta	--
20	Account Officer	Prof. R. A. Mehta	Prof. (Dr.) D. B. Rangani, Prof. (Dr.) H. K. Sarvaiya Prof. D. P. Advani, Prof. B.M. Daxini
21	Store Committee	Prof. (Dr.) M. D. Solanki Store Officer	Prof. (Dr.) V. J. Pandya, Prof. B. M. Trivedi, Prof. A. G. Gajjar
22	R & B Liaison	Head of Civil and Electrical Engineering	Departmental Representatives
23	Grievance Redressal Committee	Principal and Head of Department's	
24	Legal Matter	Prof. G. J. Chauhan	Prof. S. S. Chauhan
25	Women Anti-Harassment Cell	Prof. M. N. Panchal	Prof. (Dr.) N. P. Nirmal, Prof. S. K. Patel, Prof. N. M. Joshipura
	Women Development & Girls Counselling Cell		Prof. D. S. Shanghani, Prof. S. K. Patel, Prof. (Dr.) D. N. Vaishnav
26	Anti Ragging Committee & Discipline Committee	All HoD's, Hostel Rector's & Warden's	Shree. J. M. Chudasama – Lab. Assist.
27	Physically Disability Grievances Redressal Committee	Prof. A. A. Pandya	Prof. (Dr.) N. P. Nirmal, Prof. S. S. Chauhan
28	RTI	Prof. (Dr.) P. S. Ramanuj (P.I.O.)	Prof. M. K. Chudasama (APIO)
29	Security In Charge	Prof. (Dr.) B. D. Upadhyay	Prof. D. H. Solanki
30	Entrepreneurship cell (EDI)	Prof. (Dr.) B. D. Upadhyay	Departmental Representatives
31	Industry Institute Linkage	Prof. (Dr.) B. D. Upadhyay	Departmental Representatives
<b>(E) Institute Facilities</b>			
32	Institute Website	Prof. (Dr.) B. K. Borisaniya	Prof. S. J. Agrawat, Prof. A. D. Menia
33	Campus Networking & Internet	Prof. (Dr.) M. S. Shah	Prof. K. V. Patel, Prof. C. H. Makawana, Prof. P. M. Chauhan
	CCTV		Prof. (Dr.) B. K. Borisaniya, Prof. P. M. Chauhan
	Video Conferencing		Prof. V. D. Parmar
	Wi Fi		Prof. N. S. Shanghani
	Computer Maintenance (AMC)		Prof. S. S. Chauhan, Prof. K. V. Patel, Prof. V. D. Parmar
34	House Keeping & Campus Development including MGSN	Prof. (Dr.) V. M. Patel	Prof. V. B. Pandya, Prof. D.P. Advani, Shree. J. M. Chudasama – Lab. Assist.
35	Library	Prof. (Dr.) D. H. Solanki	Shree. R. N. Mobarasa – Lab. Assist.
36	Canteen	Prof. A. A. Pandya	Prof. J. B. Sarvaiya, Prof. (Dr.) D. B. Rangani Prof. K. V. Patel
<b>(F) Government Initiative</b>			
37	SSIP	Prof. (Dr.) M. S. Shah	Prof. N. P. Soni, and Departmental representatives

38	RUSA Nodal Officer	Prof. (Dr.) D. B. Vaghela	Departmental representatives
39	Finishing School	Prof. (Dr.) D. N. Vaishnav	Prof. J. G. Parmar - Co co-ordinator
40	GKS - CNO / PMKVY	Prof. (Dr.) D. B. Vaghela	Departmental representatives
41	EBSB	Prof. P. B. Trivedi	Departmental representatives
42	COGENT	Prof. (Dr.) H. H. Maheta	Departmental representatives
43	Integrated Module of Placement Apprenticeship cum Training (IMPACT)	Prof. N. B. Nayak	---
44	Psychology Cell	Principal	Prof. A. A. Pandya, Shree Nitaben Yadav - RP From Gov. Medical College, Prof. Savita Vaghela - RP from Psychological Dept - MKBU.
45	Recruitment Exam (GPSC / UPSC / Other Department)	Prof. A. A. Pandya	----
<b>(G)Extra &amp; Co curricular</b>			
46	Gymkhana	<b>Cultural</b>	Prof. A. A. Pandya
		<b>Sports</b>	Prof. (Dr.) M. S. Shah (Vice President)
		<b>Technical</b>	Prof. (Dr.) D. B. Rangani
47	NSS	Prof. (Dr.) P. H. Lakhani	Prof. (Dr.) N. P. Nirmal, Prof. N. M. Joshipura Prof. (Dr.) J. G. Parmar, Prof. N. P. Soni
48	NCC	Prof. D. J. Variya	---
49	Press Media / Social Media Committee	Prof. A. A. Pandya	Prof. (Dr.) N. P. Soni, Prof. (Dr.) D. B. Rangani, Prof. (Dr.) D. N. Vaishnav

All the officer in charge have to submit the report regarding output of the work assigned to the undersign at the end of the semester.



PRINCIPAL  
SHANTILAL SHAH ENGG. COLLEGE  
BHAVNAGAR.

Copy to: All concerns

**10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations**

Sr	Name	Designation	Department	Pay Scale	Determined procedure to decide remuneration
1	DR. G. P. VADODARIA	PRINCIPAL	OFFICE	144200-218200	As per Government rules
2	Ms. H. B. Jani	HEAD CLERK	ESTABLISHMENT	35400-112400	
3	Mr. H. D. Raval	SENIOR CLERK		25500-81100	
4	Ms. A. B. Dave	HEAD CLERK	ACCOUNT	35400-112400	
5	Mr. K. V. Gohil	SENIOR CLERK		25500-81100	
6	Mr. N. R. Pandya	INSTRUCTOR GRADE-C		29200-92300	
7	Mr. S. M. Chauhan	SENIOR CLERK		25500-81100	
8	Ms. Y. A. Kureshi	SENIOR CLERK	STUDENT SECTION	25500-81100	
9	Mr. P. H. Gohil	JUNIOR CLERK		19900-63200	
10	Mr. R. R. Pandya	STORE KEEPER	STORE	25500-81100	
11	Mr. R. N. Mobarasa	LABORATORY ASSISTANT	LIBRARY	29200-92300	
12	Mr. M. M. Punani	JUNIOR CLERK	ON DEPUTATION (G.E.C.)	19900-63200	
13	Mr. H. R. Parmar	HAMAL	OFFICE	15700-50000	

Sr	Name	Designation	Department	Pay Scale	Determined procedure to decide remuneration
14	Prof. V. M. Patel	PROFESSOR	CIVIL ENGINEERING	144200-218200	As per Government rules
15	Prof. P. S. Ramanuj	ASSOCIATE PROFESSOR		131400-217100	
16	Prof. M. K. Chudasama	ASSISTANT PROFESSOR		57700-182400	
17	Prof. K. B. Gohil	ASSISTANT PROFESSOR		57700-182400	
18	Prof. G. V. Dihora	ASSISTANT PROFESSOR			
19	Prof. N. P. Soni	ASSISTANT PROFESSOR		57700-182400	
20	Prof. N. D. Acharya	ASSISTANT PROFESSOR		57700-182400	
21	Prof. K. R. Mayani	ASSISTANT PROFESSOR			
22	Prof. N. M. Joshipura	ASSISTANT PROFESSOR		15600-39100	
23	Prof. M. H. Rathod	ASSISTANT PROFESSOR		30000	
24	Mr. V. P. Parmar	LABORATORY ASSISTANT		19900-63200	

Sr	Name	Designation	Department	Pay Scale	Determined procedure to decide remuneration
25	Prof. A. A. Pandya	ASSOCIATE PROFESSOR	APPLIED MECHANICS	131400-217100	As per Government rules
26	Prof. D. H. Solanki	ASSISTANT PROFESSOR		57700-182400	
27	Prof. K. A. Mehta	ASSISTANT PROFESSOR		57700-182400	
28	Prof. D. P. Advani	ASSISTANT PROFESSOR		57700-182400	
29	Prof. H. K. Sarvaiya	ASSISTANT PROFESSOR		57700-182400	
30	Prof. B. H. Solanki	ASSISTANT PROFESSOR		57700-182400	
31	Prof. G. J. Chauhan	ASSOCIATE PROFESSOR	MECHANICAL ENGINEERING	131400-217100	
32	Prof. B. D. Upadhyay	ASSOCIATE PROFESSOR		131400-217100	
33	Prof. R. A. Mehta	ASSISTANT PROFESSOR		131400-217100	
34	Prof. N. D. Jogadiya	ASSISTANT PROFESSOR		68900-205500	
35	Prof. V. J. Pandya	ASSISTANT PROFESSOR		68900-205500	
36	Prof. J. G. Parmar	ASSISTANT PROFESSOR		57700-182400	
37	Prof. J. S. Dixit	ASSISTANT PROFESSOR		15600-39100	
38	Prof. S. G. Harsora	ASSISTANT PROFESSOR		15600-39100	
39	Prof. B. M. Trivedi	ASSISTANT PROFESSOR		15600-39100	
40	Prof. U. A. Patel	ASSISTANT PROFESSOR		15600-39100	
41	Prof. N. Y. Parghi	ASSISTANT PROFESSOR		30000	
42	Prof. V. S. Chaudhari	ASSISTANT PROFESSOR		30000	
43	Prof. K. D. Dodiya	ASSISTANT PROFESSOR		30000	

Sr	Name	Designation	Department	Pay Scale	Determined procedure to decide remuneration	
44	Mr. J. M. Chudasama	LABORATORY ASSISTANT	MECHANICAL ENGINEERING	29200-92300	As per Government rules	
45	Mr. A. R. Havalia	SWEEPER		15700-50000		
46	Prof. B. N. Vaidya	ASSOCIATE PROFESSOR	ELECTRICAL ENGINEERING	131400-217100		
47	Prof. V. N. Modi	ASSOCIATE PROFESSOR		131400-217100		
48	Prof. A. B. Parmar	ASSOCIATE PROFESSOR		131400-217100		
49	Prof. M. D. Solanki	ASSISTANT PROFESSOR		57700-182400		
50	Prof. J. B. Sarvaiya	ASSISTANT PROFESSOR		68900-205500		
51	Prof. V. B. Pandya	ASSISTANT PROFESSOR		68900-205500		
52	Prof. T. B. Maniar	ASSISTANT PROFESSOR		68900-205500		
53	Prof. S. K. Patel	ASSISTANT PROFESSOR		68900-205500		
54	Prof. A. K. Dhandhiya	ASSISTANT PROFESSOR		57700-182400		
55	Prof. M. V. Gojiya	ASSISTANT PROFESSOR		68900-205500		
56	Prof. M. K. Bhatt	ASSISTANT PROFESSOR		68900-205500		
57	Prof. M. U. Ghanchi	ASSISTANT PROFESSOR		68900-205500		
58	Prof. A. A. Rathod	ASSISTANT PROFESSOR		57700-182400		
59	Mr. G. B. Trivedi	LABORATORY ASSISTANT				29200-92300

Sr	Name	Designation	Department	Pay Scale	Determined procedure to decide remuneration
60	Prof. M. S. Shah	PROFESSOR	ELECTRONICS & COMMUNICATION ENGINEERING	144200-218200	As per Government rules
61	Prof. A. U. Chhaya	ASSISTANT PROFESSOR			
62	Prof. B. S. Joshi	ASSISTANT PROFESSOR		68900-205500	
63	Prof. M. K. Vala	ASSISTANT PROFESSOR		68900-205500	
64	Prof. K. D. Chavda	ASSISTANT PROFESSOR		57700-182400	
65	Mr. Alpesh Parmar	LABORATORY ASSISTANT		19900-63200	
66	Prof. B. M. Daxini	ASSISTANT PROFESSOR		57700-182400	
67	Prof. M. R. Dave	ASSISTANT PROFESSOR	57700-182400		
68	Prof. A. G. Gajjar	ASSISTANT PROFESSOR	INSTRUMENTATION & CONTROL ENGINEERING	57700-182400	

Sr.	Name	Designation	Department	Pay Scale	Determined procedure to decide remuneration
69	Prof. D. J. Varia	ASSOCIATE PROFESSOR	INFORMATION TECHNOLOGY	131400-217100	As per Government rules
70	Prof. M. N. Panchal	ASSOCIATE PROFESSOR		131400-217100	
71	Prof. N. S. Sanghani	ASSISTANT PROFESSOR		57700-182400	
72	Prof. D. B. Vaghela	ASSISTANT PROFESSOR		57700-182400	
73	Prof. S. S. Chauhan	ASSISTANT PROFESSOR		57700-182400	
74	Prof. B. K. Borisaniya	ASSISTANT PROFESSOR		57700-182400	
75	Prof. S. J. Agravat	ASSISTANT PROFESSOR		57700-182400	
76	Prof. H. H. Maheta	ASSISTANT PROFESSOR		57700-182400	
77	Prof. K. V. Patel	ASSISTANT PROFESSOR		57700-182400	
78	Prof. P. M. Chauhan	ASSISTANT PROFESSOR		57700-182400	
79	Prof. C. H. Makwana	ASSISTANT PROFESSOR		57700-182400	
80	Prof. N. B. Nayak	ASSISTANT PROFESSOR		57700-182400	
81	Prof. D. D. Modi	ASSISTANT PROFESSOR		57700-182400	
82	Prof. A. D. Meniya	ASSISTANT PROFESSOR		30000	
83	Prof. V. D. Parmar	ASSISTANT PROFESSOR		30000	
84	Prof. D. D. Sanghani	ASSISTANT PROFESSOR	30000		

Sr	Name	Designation	Department	Pay Scale	Determined procedure to decide remuneration
85	Prof. U. K. Chhaya	ASSISTANT PROFESSOR	PRODUCTION ENGINEERING	131400-217100	As per Government rules
86	Prof. A. B. Jagani	ASSISTANT PROFESSOR		68900-205500	
87	Prof. N. P. Nirmal	ASSISTANT PROFESSOR		68900-205500	
88	Prof. D. J. Desai	ASSISTANT PROFESSOR		57700-182400	
89	Prof. K. P. Patel	ASSISTANT PROFESSOR		57700-182400	
90	Prof. B. J. Chudasama	ASSISTANT PROFESSOR		57700-182400	
91	Prof. T. S. Vala	ASSISTANT PROFESSOR		57700-182400	
92	Prof. P. B. Trivedi	ASSOCIATE PROFESSOR		131400-217100	
93	Prof. K. G. Khatsuriya	ASSISTANT PROFESSOR	57700-182400		
94	Prof. H. N. Bhatt	ASSISTANT PROFESSOR	57700-182400		
95	Prof. P. H. Lakhani	ASSISTANT PROFESSOR	57700-182400		
96	Prof. D. B. Rangani	ASSISTANT PROFESSOR	57700-182400		
97	Prof. D. K. Katariya	ASSISTANT PROFESSOR	57700-182400		
98	Prof. D. N. Vaishnav	ASSISTANT PROFESSOR	57700-182400		
99	Prof. D. H. Parmar	ASSISTANT PROFESSOR	30000		
100	Prof. P. B. Adalja	ASSISTANT PROFESSOR	30000		
101	Prof. S. J. Vora	ASSISTANT PROFESSOR	30000		

**11. The budget allocated to each of its agencies indicating the particulars of all plans, proposed expenditures and disbursements made**

Financial Year	Budget Head	Item	Grant (Rs.)	Expenditure (Rs.)
2022-23	2203 (C1)	Non Plan	9,79,79,610	9,79,79,610
	2203 (C2-C3)	Non Plan PT	1,81,59,414	1,81,59,414
	2203 (C1)	Plan	11,06,53,860	11,06,53,860
2023-24	2203 (C1)	Non Plan	7,61,70,280	7,61,70,280
	2203 (C2-C3)	Non Plan PT	2,20,36,046	2,20,36,046
	2203 (C1)	Plan	13,24,63,190	13,24,63,190
2024-25	2203 (C1)	Non Plan	6,98,80,297	6,98,80,297
	2203 (C2-C3)	Non Plan PT	2,57,06,237	2,57,06,237
	2203 (C1)	Plan	13,39,48,906	13,39,48,906

**12. The manner of executive of subsider programmes, including the amounts allocated and the details and beneficiaries of such programmes.**

Not applicable

**13. Particulars of recipients of concessions, permits or authorizations granted by it.**

Not applicable

**14. Details of the information available to or held by it reduced in an electronic form.**

Website of the college: [www.ssgec.ac.in](http://www.ssgec.ac.in) provides adequate information

**15. The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room if maintained for public use.**

Students can use the library from 10:30 AM to 6:00 PM on working days.

**16. The names, designations, and other particulars of the public information officers**

Sr	Name	Designation	Contact No.	Mail id	Address
Public Information Officer					
1	Prof. P. S. Ramanuj	Associate professor, Civil Engg. Dept.	9426271513	<a href="mailto:pio@ssgec.ac.in">pio@ssgec.ac.in,</a>	Civil Engg. Dept., S. S. Engg. College, Bhavnagar
Assistant Public Information Officer					
2	Prof. M. K. Chudasama	Associate professor, Civil Engg. Dept.	9426237464	mkchudasama@civil.ssgec.ac.in	Civil Engg. Dept., S. S. Engg. College, Bhavnagar
Appellate Officer					
3	Dr. G. P. Vadodaria	Principal	9099063043	ssec-bhav-dte@gujarat.gov.in	Admin. Building, S. S. Engg. College, Bhavnagar

**17. Such other information as may be prescribed and thereafter updated every year.**

---