

Date: 19/08/17

Brief Report on
Two Days Training Titled as
How to Prepare Job Application and for Interview

The Cell organized a soft-skills enhancement training programme on 8th & 9th of August, 2017. The objectives were to impart the skills of preparing resume, forwarding application, and for appearing in personal interview. These objectives were fulfilled by content delivery sessions followed by

- Demonstration
- Mock round of group discussion
- Mock round of interviews and
- Open Discussion

Dr. Chhaya Parekh was the resource person for this programme. Having a wide experience of working in administration and management, she enlightened the participants with the nuances of preparing for resume building and job interview. Around 100 students from final year benefitted from the program.

