STUDENT APPLICATION FOR NAME CORRECTION

Date:-___/___/_____

STUDENT DETAILS

COURSE NAME **(BE/BArch/PDDC/HMCT/BPlan)**	
ENROLLMENT NO.(12 DIGIT):	
NAME OF STUDENT (IN CAPITAL):	
CONTACT DETAILS:	
E-MAIL ID:	
COLLEGE CODE :	**BRANCH CODE:**

Name Correction	
Student Wrong Name	
Student Correct Name	
Documentary Proof	☐ College Forwarding letter along with student hand written application with details. ☐ Photo copy of student's mark sheet of HSC/ SSC/ School Leaving Certificate/Gujarat Government Gazette copy. ☐ Photo copy of Marksheets with wrong name (if any). Also fill the details in below Table – A)

Applicant must tick in given box for particular document and attach in given order for individual application.

Table –A

Sr no	Semester	Regular/Remedial	Month and year

Note:

Students must not submit original Marksheets having wrong name along with the application. The wrong Marksheets must be submitted at the time of receiving correct Marksheets only.

Instructions for the Students:

1. Student's must have to submit listed document as above (i.e. Documentary Proof and Table-A). Application without above details/Documents will not be processed. (I.e. not taken into consideration).

2. If Student is not available for receiving grade card (applied for) then student needs to provide following document along with receiving person. Student need to verify grade card while receiving from university.

- o Authority Letter of Student

- o Receiving Person's Photo Id Proof

- o Student Photo Id Proof

3. If student has submitted application for change in Marksheet due to "Name Correction", then track the status through the link: - http://students.gtu.ac.in/MarksheetRequestTrack.aspx

DECLARATION

I, hereby under sign, declare that, I have read all the instructions and the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.

Signature of Applicant