

**APPLICATION FORM FOR ADMISSION TO THE FIRST YEAR
POST DIPLOMA DEGREE COURSE IN ENGINEERING (PDDC) (2023)**

I N S T R U C T I O N S

APPLICATION SHOULD BE ATTACHED BY SELF ATTESTED COPY OF:

Note: Demand draft of Rs. 30/- in favor of “Principal Shantilal Shah Engineering College Bhavnagar” is to be attached along with the application.

1. S.S.C. Certificate and Mark sheet. H.S.C. Certificate and Mark sheet.
2. All semester diploma exam mark sheets (include passed and failed mark sheets)
3. Diploma Certificate.
4. Certificate from the present employer giving the details of your professional experience and recommendation letter for admission to the above courses as given in Appendix-A Specifically mentioning that the employer has no objection to your admission and that he will give you full facility to attend the college regularly if admitted.
5. A candidate seeking admission on reserved seat shall be required to produce a Certificate of Caste: The SEBC candidate has to produce valid non-inclusion in Creamy Layer Certificate in addition to the caste certificate.
6. Candidates who have passed diploma from other states shall have to produce proof of stay & service of 5 years in Gujarat.

EXTRACTS OF THE RULES FOR GENERAL GUIDANCE FOR ADMISSION TO THE POST DIPLOMA DEGREE COURSES FOR DIPLOMA HOLDERS

1. The minimum qualification required for admission to the post diploma degree courses are :
 - a) Diploma in respective branch with atleast 45% marks of the State Council of Technical Education.
 - b) Practical and/or teaching experience of at least 2 years in the corresponding branch (after obtaining diploma) for candidates from Gujarat State and at least 5 years' experience and stay in Gujarat State after passing diploma for the candidates who have passed their diploma examination from the state other than Gujarat State. and
 - c) at the time of admission and during study he must actively engaged in industry or profession in and around Bhavnagar
 - d) He / She must be working in the company / organization situated within a radius of 25 km from the institute.
2. The college is affiliated to the Gujarat Technological University and the examination for these courses will be conducted by G.T.U. For award of Degree, Post Diploma Degree course in Civil and Mechanical branches are of eight semester duration.
3. The course will be conducted in the evening from 6.30 p.m. onwards from Monday to Saturday.

4. The seats are reserved for SC/ST/S.E.B.C./P.H./Ex. Serviceman/EBC (Un-reserved Economically Weaker Section) as per prevailing Govt. rules.
5. Incomplete or late application form will be rejected.
6. Students studying in Post Diploma Degree Course are not eligible for Gymkhana activities.
7. The admission of candidates who has given false information shall be liable to be cancelled and fees paid by him / her will be forfeited.
8. No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
9. The SEBC candidate has to produce valid non-inclusion in Creamy Layer Certificate in addition to the caste certificate.
10. If a candidate fails to submit the caste certificates as required, his candidature shall be considered for admission under unreserved category.
11. If a candidate of reserved category gets admission on unreserved seat in order of merits, he may be given admission on the unreserved seat according to his preference.
12. The admission of a candidate of a reserved category on a reserved seat shall be valid subject to the verification of caste certificate issued to him by the authority empowered by the State Government in this behalf. In case the caste certificate is found to be invalid on verification, he shall not have right to claim his admission on reserved seat and if he has already been granted admission, such admission shall be cancelled. Admission of such candidate may be continued in case of availability of vacant unreserved seats, subject to the condition of eligibility of merit.
13. After granting admission to all the candidates of reserved categories on respective reserved seats, the reserved category seats remaining vacant shall be transferred to the unreserved category seats.

Note: All the candidates have to regularly check the institute's website (www.ssgec.ac.in) and departmental notice board for provisional merit list, important key dates and any other updates. No separate call letters will be issued to the candidates by the institute for admission counseling.