#### SHANTILAL SHAH ENGINEERING COLLEGE, BHAVNAGAR (043) Instructions regarding Prime Minister's Special Scholarship Scheme for the academic year 2022-2023

Dear Students,

Those students who are eligible and applying for the PMSSS Scholarship, kindly go through the instructions given on the website <u>https://www.aicte-india.org/bureaus/jk</u> and <u>https://www.aicte-jk-scholarship-gov.in/</u>. After applying from your scholarship account, kindly submit below documents to Prof.N.B.Nayak (D-208, IT-Department) for further verification of your scholarship. The Last Date for Online Registration for Academic Year 2022-23 under PMSSS for J&K and Ladakh has been Extended till **16th August 2022**. The PMSSS Registration Date has been extended till **16th August 2022**, For details, please see the revised Schedule of Calendar of Events.

J & K Cell deals with Implementation of Prime Ministers Special Scholarship Scheme to J&K Students to pursue undergraduate studies outside the State of Jammu and Kashmir. The J & K cell is responsible for proper implementation of the scheme to fulfill the objectives of Prime Ministers Special Scholarship Scheme to J&K Students.

Sr.No.	Documents Required during submission of Application
1	Filled Application Form printout
2	Copies of mark sheet of standard Xth / XIIth / Others as applicable and as filled up. (mandatory) (from 10 <sup>th</sup> to current semester marksheet)
3	Copy of Annual Family Income Certificate for the current Financial Year in the Prescribed format(Annexure-I) issued by Tahsildar or higher officer. (mandatory)
4	Domicile Certificate/Ration Card/Light Bill
5	Copy of admission letter to Diploma/Degree course. (mandatory) (Format is given below)
6	Format-A
7	Format-B
8	Copy of Tuition Fee Receipt, showing clearly and separately the amount of tuition fee paid. (mandatory)
9	Hostel Fee Receipt + Hostel certificate (For Hosteller Students Only)
10	Copy of Bank Pass Book showing name of the student, Account number, IFSC code and Photograph pasted at appropriate place duly signed by Manager with rubber stamp of Bank affixed(mandatory)
11	Copy of AADHAR card
12	Attested Copy of SC/ST/OBC Certificate. (mandatory in case of candidates claiming benefit of reservation policy)
13	College I-Card/Bonafide Certificate
14	Self declaration form (Given in attachment)
15	Passport size photo

#### SHANTILAL SHAH ENGINEERING COLLEGE, BHAVNAGAR (043) Student Self Declaration Form – Scholarship/Education Assistance/Financial Assistance (Fill All Details in CAPITAL LETTERS ONLY)

First Name:

Middle Name:

Last Name:

Academic Year:

Semester:

Branch:

Enrollment No.:

Contact No.

Name of Scholarship (Write Full Name of Scholarship):

#### **DECLARATION**

I \_\_\_\_\_\_\_\_\_ (Name of Student) hereby declare that the information given above is correct. I am not availing any other scholarship/Education Assistance/Financial Assistance for this purpose from any other Central Govt./State Govt. sources. I shall abide by the terms and conditions for sanction of the Scholarship/Education Assistance/Financial Assistance. I undertake, that if at any stage, it is found by the sanctioning authority that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship/Education Assistance/Financial Assistance will be refunded by me or recovered from me, apart from liability for such penal action as warranted by law. I also undertake, that if I would apply in non-government sources for getting the Scholarship/Education Assistance/Financial Assistance for the same academic year, I would inform them (nongovernment sources) regarding my status of application in government sources.

Date:

SIGNATURE OF STUDENT

SIGNATURE & NAME OF AUTHORITY DATE:



# ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (A Statutory Body of the Government of India) Nelson Mandela Marg, Vasant Kunj, New Delhi-110 070 Ph. No.: 011-29581010/51/1043/1421 Website: www.aicte-india.org

# EXTENSION OF LAST DATE FOR ONLINE REGISTRATION

PRIME MINISTER SPECIAL SCHOLARSHIP SCHEME (PMSSS FOR J&K AND LADAKH) FOR 10+2 STUDENTS THROUGH ONLINE REGISTRATION PROCESS FOR ACADEMIC YEAR 2022-23.

The Online Registration for Academic Year 2022-23 under PMSSS for J&K and Ladakh is hereby extended till 16<sup>th</sup> August, 2022. The verification of documents in registration form by the nearest Verification Centres is also extended till 18<sup>th</sup> August, 2022. For any update and calendar of events, please visit AICTE website / link http://www.aicte-jk-scholarship-gov.in or https://www.aicte-india.org/ bureaus/jk. For any query login to https://css.aicte-india.org/login.

WARNING: All the PMSSS aspiring students are hereby informed that various misinformation / rumour / propaganda regarding admission, registration, qualification etc. are being spread through social media about PMSSS. Students are advised not to believe in such information and visit only AICTE web portal. The complaints in this regard may be sent to Secretary, Higher Education, Government of J&K and Secretary, Higher Education, Government of Ladakh.

Advt. No. : .....



AICTE

# ऑनलाईन पंजीकरण हेतु अंतिम तिथि को बढ़ाया गया

जम्मू और कश्मीर एवं लद्दाख के 10+2 (बारहवीं) के विद्यार्थियों के लिए शैक्षणिक वर्ष 2022–23 हेतु ऑनलाईन प्रक्रिया के माध्यम से प्रधानमंत्री विशेष छात्रवृत्ति योजना (जम्मू और कश्मीर एवं लद्दाख हेतु पीएमएसएसएस) में पंजीकरण।

जम्मू और कश्मीर एवं लद्दाख के विद्यार्थियों के लिए प्रधानमंत्री विशेष छात्रवृत्ति योजना (पीएमएसएसएस) के अंतर्गत शैक्षणिक वर्ष 2022–23 के लिए ऑनलाईन पंजीकरण की अंतिम तिथि 16 अगस्त, 2022 तक बढ़ाई गयी है। निकटतम सत्यापन केंद्रों में पंजीकरण फार्म से दस्तावेजों के सत्यापन की तिथि को भी 18 अगस्त, 2022 तक बढ़ा दिया गया है। कृपया योजना के संबंध में अद्यतन जानकारी/कार्यक्रम के कैलेण्डर के लिए लिंक http://www.aicte-jk-scholarship-gov.in or https://www.aicte-india.org/bureaus/jk देखें। किसी भी प्रकार की सहायता हेतु https://css.aicte-india.org/login. पर लॉगिन करें।

चेतावनीः पीएमएसएस योजना का लाभ उठाने के इच्छुक सभी छात्रों को एतद्द्वारा सूचित किया जाता है कि पीएमएसएसएस के सम्बन्ध में प्रवेश, पंजीकरण, योग्यता आदि के संबंध में सोशल मीडिया के माध्यम से विभिन्न गलत सूचना / अफवाह / प्रचार–प्रसार किया जा रहा है। छात्रों को सलाह दी जाती है कि वे ऐसी सूचनाओं पर विश्वास न करें और केवल अभातशिप का वेब पोर्टल देखें। मामले में आवश्यक कार्रवाई के लिए शिकायतें सचिव, उच्च शिक्षा, जम्मू और कश्मीर एवं लद्दाख सरकार को भेजी जा सकती हैं।

विज्ञापन संख्याः जे एण्ड के सेल/अभातशिप/07(04)/2022

# **Instruction Manual** For **Prime Ministers' Special Scholarship Scheme** PMSSS AY 2022- 2023 Joining of Online Application College Counselling, Choice Stage Stage Stage Registration Stage before Last Filling and Seat and Date. 1 2 3 Merit List Allocation, Submission Scholarship Confirmation Process JSTRUCTION NANUAL

Disclaimer: All possible care has been taken to compile the Instruction Manual correctly.

Instruction Manual PMSSS AY 2022-23

#### **PROCESS FLOW UNDER PMSSS: OVERVIEW**

- Notification in Newspaper and AICTE Website
- o Online Registration by the Student
- o Online Application Submission by the Student
- Online Document Verification by the Facilitation Centre
- Choice Filling by the Candidate
- Announcement of Merit List on AICTE website
- Online Seat Allocation by AICTE (Multiple Rounds)
- Seat Confirmation/Opting for next Round by the Student
- Grievances from Candidate's Login
- Uploading of Joining Report (assistance given by Nodal Officer)
- Verification of Joining Report and Bank Details by Institute
- Claim by the Candidate and Verification by Institute (assistance given by Nodal Officer)
- o Disbursal of Scholarship to Candidate
- o 5000 scholarships to be offered to J&K Students on Merit Basis.
- Maintenance Allowance to be released in 9 instalments: first instalment of Rs. 20,000/ (on verification of joining report and bank details by Institute) and eight monthly instalments of Rs. 10,000/.
- The release of the monthly instalments would be subject to online verification of student's attendance by the concerned Institute every month. If the absence of student is not communicated before specific date of the concerned month, it will be assumed that student is present for the month and monthly emoluments shall be transferred into students account. The responsibility of not communicating absence of the student shall be vested in the college administration. (Deemed Approval by Institution)
- Academic Fee reimbursable by AICTE shall be at actuals for all the components taken together with a maximum ceiling of **Rs. 1,25,000/- for Professional Streams** which

includes Engineering, Pharmacy, Nursing, HMCT, Architecture; **Rs. 30,000/- for General Stream** and **Rs. 3,00,000/- for Medical Stream to the Institute.** 

#### 1. Registration and Application Submission by the Student:

#### A. 10+2 Scheme

Students who have passed 12<sup>th</sup> examination from J&K Board or CBSE affiliated schools located in J&K in the academic year 2020-21 and 2019-20 can only submit their application on AICTE Portal for registration. Candidates are advised to fill exact particulars as furnished at the time of registration for class 12<sup>th</sup> examination. Students whose credentialsdo not match with the particulars available in AICTE-portal will not be able to register online. On successful registration, eligible students will be issued username and password to fill online form on AICTE Portal.

#### **B.** Lateral Entry Scheme

All the eligible diploma passed students in Engineering from the Polytechnic Institutes affiliated with J&K State Technical Board during AY 2019-20 onwards have to follow same procedure for registration, verification of documents and choice filling. The availability of seats is based on the vacancy in AY 2021-22 under PMSSS for Engineering stream only.

#### 2. Document Verification and Choice Filling:

The applicant is required to get her/his uploaded documents verified with the originals at the nearest Facilitation Centres set-up by Government of J&K and once it got verified and uploaded with stamp on portal of Facilitation Centres and then only choice filling window will be activated for only The choice filling window will be blocked on the last date, after that no change will be allowed in order of preference. After document verification from the facilitation center the candidate should collect the copy of document verification report without fail.

#### 3. Seat Allocation by AICTE:

- Allotment of seat will be done through online counseling only.
- No admission will be allowed in any circumstances without participation in online counseling process as mentioned above.

- List of Institutions / Universities has been prepared and is being displayed in candidate's login for choice filling. Eligible students under the Scheme are directed to choose the courses from these Institutions/ Universities only. It may be noted that no scholarship will be paid to the students who take admission in other than the list of Institutions/ Universities available on the portal of AICTE except MBBS/ BDS/BAMS etc. /admission through national level entrance examination for which supernumerary quota is not available.
- Merit list of students based on the marks obtained in CBSE/JKBOSE will be displayed well before the first round of counseling result.

#### 4. Seat Confirmation/Opting for next Round by the Student:

- Once the candidate has confirmed her/his seat with respect to allotted course and college, Welcome Letter will be sent from the College login to the candidate.
- Candidate may contact the Nodal Officer of the Institute to know the joining formalities.

#### 5. Uploading of Joining Report:

- Candidate will be required to upload the joining report after giving the confirmation of allotted seat, as per prescribed format from her/his login. Candidate who will not upload their joining report on the portal of AICTE on or before the last date of joining, their seats will be cancelled automatically and will be allotted to the students in the next rounds of counselling.
- ✤ The joining report will be verified by the Institute (from Institute Login).
- The Institute will also verify the bank details and aadhaar number (if any) of the candidate.

**Note:** The candidate may arrange her/his travel plan accordingly to report to the Institute during working hours to avoid any kind of inconvenience and the same may be shared to Nodal Officer/Allotted College to enable college to make necessary arrangements.

#### 6. Grievances:

- If facing any problem/issue candidate is required to submit grievance or may report to nodal officer.
- Login to your account using login credentials via link:

https://www.aicte-jk-scholarship-gov.in/

#### Note for Candidate: Candidate is advised to not to share her/his login credentials with anyone.

Submit your Grievance							Search	K Back
Grievance Nature	Grievance Subject	Comments	Commented On	Status	Mobile No	Email Id	Grievance Details	Edit
		No mate	ching records found					
						· · · ·		

## SEAT CONFIRMATION

#### 1. FREEZE SEAT:

- 1. Once the college has been allotted to the candidate with respect to online counseling and as per the merit list, choice filling and scheme guidelines, the candidate has to give her/his confirmation on the seat.
- 2. In case, a candidate desires to continue in the college /course allotted to her/him at the time of admission (*i.e. does not want himself/herself to be considered for next/ subsequent rounds of counseling*), then she/he must submit online freezing request through AICTE Website using their login. The online provisional Allotment Letter with Welcome Letter of Institute will be generated in the candidate's login accounton AICTE website for the candidates who get an allotment.
- 3. Candidate is requested to explore each and every detail with respect to college before freezing the seat. It is hereby informed that the admission of the candidate is provisional and will be confirmed after the fulfilment of the specific eligibility criteria for the course as prescribed by the affiliating University/Institution, and will be the responsibility of the concerned candidate.

# NOTE: COLLEGE/ BRANCH ONCE FREEZED CANNOT BE REVERTED AND WILL BE TREATED AS FINAL.

#### **Freeze Seat**:

#### Dear ABRAR ALTAF LONE (201

Congratulations ! The allotted college is given to you based on your merit and choices filled in. You may explore the institute details from the respective Institute website before freezing the seat with in 10 days from the date of Allotment.

Details of College Allotted:						
College Id :	ARYA COLLEGE OF ENGINEERING AND RESEARCH CENTRE(32879)	Address:	Sp-40 Riico Industrial AreaKukasJaipur(Rajasthan), Jaipur, Rajasthan			
Course Name (Id):	CIVIL ENGINEERING(3287901)	Student Rank:	807			
Allotment Date:	17-06-2018	Application Status:	Seat Allocated			
Mode of Admission:	Through Online Counselling	Grievance Centre:	Jammu			

Details of Mentor:					
Name :	Dr. Himanshu Arora	Designation:	Principal		
Email & Mobile :	director@aryajaipur.com & 9001990992	Website:	www.aryacollege.org		

Select any one of the following option based on Decision made you :

1. If you have decided to join this allotted college and course then PRESS (button Freeze). Note: Once seat is Confirmed cannot be reverted.

OR

2. If you are not interested in this given allotment of the college or course and wish to participate in 2nd round of college then PRESS (button float). Note: In-case of FLOAT option you may or you may not get seat as it is purely based on merit and vacancy of seat, if any exist in first round of courselling. Once seat is surrendered it cannot be reverted back.

3. If you are not at all interested to take admission in the PMSSS Admission 2018-19 then click button (not interested in PMSSS). NOTE: Once you clicked on (button not interested in PMSSS) button, you would not be eligible for Admission under PMSSS counselling process for the Academic year 2018-19. Selection wont be reverted back in any case.

I Confirm the Seat (Freeze)

Opt for Next Round (Float

Not Interested in PMSSS

Note: If you don't select any of the three options, your seat will be cancelled automatically.

Congratulations, You a login. You are request	Information A Information A				CHNOLOGY college. Now, You can Download Allotment letter fro arly as possible.
			Details of College Allotte	d:	
College Id :	JODHPUR INSTITUTE OF ENGINEERING	& TECHNOLOGY(32539)	Address:	Jiet Universe, N.H6	5, Pali Road,Mogra,Luni,Jodhpur,Rajasthan
Course Name (Id):	COMPUTER SCIENCE AND ENGINEERING	a(3253906)	Student Rank:	1979	
Allotment Date:	17-06-2018		Application Status:	Seat Allocated	
Mode of Admission:	Through Online Counselling		Grievance Centre:	Jammu	
Email & Mobile :	info@jietjodhpur.ac.in & 9829214772		Website: Details of Joining:		www.jietjodhpur.ac.i
Joining Report :		Joining Report			Brow
Joined on:		Date of Joining			
Joined on: Save & Upload Allotment Letter Welcome Letter of the Institute					

#### 2. FLOAT SEAT:

1. If the candidate is not satisfied with the allotted college/course & willing to surrender the allotted college/course by knowing the risk involved. But wish to participate in the next round of counselling for better choice of College/Course can use this option.

NOTE: COLLEGE/ BRANCH ONCE SURRENDERED CANNOT BE REVERTED AND WILL BE TREATED AS FINAL.

#### Instruction Manual PMSSS AY 2022-23

•						
Dear ABRAR ALTAF LO	NE (2017065647),					
Congratulations ! The allotted college is given to you based on your merit and choices filled in. You may explore the institute details from the respective Institute website before freezing the seat with in 10 Jays from the date of Allotment.						
			College Allotted:			
College Id :	ARYA COLLEGE OF ENGINEERING AND RESEARCH CENTRE(32879)	Address:	Sp-40 Riico Industrial A	AreaKukasJaipur(Rajasthan), Jaipur, Rajasthan		
Course Name (Id):	CIVIL ENGINEERING(3287901)	Student Rank:	807			
Allotment Date:	17-06-2018	Application Status:	Seat Allocated			
Mode of Admission:	Through Online Counselling	Grievance Centre:	Jammu			
			ils of Mentor:			
Name :	Dr. Himanshu Arora	Deta	Designation:	Principal		
Email & Mobile :	director@aryajaipur.com & 9001990992		Website:	www.aryacollege.org		
or 2. If you are not inte	rested in this given allotment of the college or course	and wish to participate in	2nd round of college then	PRESS (button float).		
<ol> <li>If you are not inte Note: In-case of Fi back.</li> <li>OR</li> <li>If you are not at a</li> </ol>	LOAT option you may or you may not get seat as it is p	2018-19 then click buttor	vacancy of seat, if any exist in n not interested in PMSSS).	first round of counselling. Once seat is surrendered it cannot be reverte		
2. If you are not inte Note: In-case of Fi back. 0R 3. If you are not at a NOTE: Once you c back in any case.	LOAT option you may or you may not get seat as it is p Il interested to take admission in the PMSSS Admission licked on (button not interested in PMSSS) button, you	urely based on merit and 2018-19 then click buttor would not be eligible for	vacancy of seat, if any exist in n (not interested in PMSSS). Admission under PMSSS cou	first round of counselling. Once seat is surrendered it cannot be reverte		
2. If you are not inte Note: In-case of Fi back. OR 3. If you are not at a NOTE: Once you c back in any case.	LOAT option you may or you may not get seat as it is p	urely based on merit and 2018-19 then click buttor would not be eligible for	vacancy of seat, if any exist in n not interested in PMSSS).	first round of counselling. Once seat is surrendered it cannot be reverte		
2. If you are not inte Note: In-case of Fi back. OR 3. If you are not at a NOTE: Once you c back in any case.	LOAT option you may or you may not get seat as it is p Il interested to take admission in the PMSSS Admission licked on (button not interested in PMSSS) button, you	2018-19 then click buttor would not be eligible for	vacancy of seat, if any exist in n (not interested in PMSSS), Admission under PMSSS cou t Round (Float)	first round of counselling. Once seat is surrendered it cannot be reverte		

#### 3. NOT INTERESTED IN PMSSS:

1. If candidate has decided NOT to take admissions through PMSSS 2021-22. Accordingly, decided to quit the counselling with immediate effect.

# NOTE: ONCE CLICKED ON NOT INTERESTED IN PMSSS, CANNOT BE REVERTED AND WILL BE TREATED AS FINAL.

ear ABRAR ALTAF LO	NE (2017065647),				
Congratulations ! Th ays from the date of .		and choices filled in. You	may explore th	ne institute details from the respective Institute website before freezing the	seat with in
		Details a	f College Allotted:		
ollege Id :	ARYA COLLEGE OF ENGINEERING AND RESEARCH	Address:	-	O Riico Industrial AreaKukasJaipur(Rajasthan), Jaipur, Rajasthan	
	CENTRE(32879)				
ourse Name (Id):	CIVIL ENGINEERING(3287901)	Student Rank:	807		
llotment Date:	17-06-2018	Application Status:		Allocated	
ode of Admission:	Through Online Counselling	Grievance Centre:	Jamm	mu	
		Deta	ils of Mentor:		
ame :	Dr. Himanshu Arora		Designation:	Principal	
mail & Mobile :	director@aryajaipur.com & 9001990992		Website:	www.aryacollege.org	
Note: Once seat is or 2. If you are not inte	rested in this given allotment of the college or course	and wish to participate in	2nd round of c	college then PRESS (button float).	ot be rever
OR 2. If you are not inte Note: In-case of Fi back. OR 3. If you are not at a	.OAT option you may or you may not get seat as it is p	purely based on merit and n 2018-19 then click butto	vacancy of seat, n (not intereste	, if any exist in first round of counselling. Once seat is surrendered it cann	
OR 2. If you are not inte Note: In-case of FI back. OR 3. If you are not at a NOTE: Once you c back in any case.	.OAT option you may or you may not get seat as it is p	ourely based on merit and n 2018-19 then click butto u would not be eligible for Opt for Ne	vacancy of seat, n (not intereste Admission unde ext Round (	(Float) (Float) (Float)	nt be revert

## **ONLINE COUNSELING : FIRST ROUND**

#### Seat Allotment - General Rules

During this step, the choices submitted by the candidates will be processed centrally and seats will be allotted in the order of merit, scheme guidelines and on the basis of the locked choices.

The choices filled by the candidates during ONLINE registration will be processed centrally; hence the candidates are requested to fill their choices carefully. Online Provisional Admission letter will be generated in the candidate's login account on AICTE website for the candidates who get an allotment in this round. Candidates must take a print out of this letter and report to the allotted University/Institute as per the schedule.

- After the completion of the first round, the vacant seat available will be used for the for next /subsequent round of counselling.
- In case, a candidate desires to continue in the branch allotted to her/him at the time of admission (i.e. she/he does not want to be considered in subsequent rounds of counseling), then she/he must submit an online request (FREEZE SEAT) through AICTE website using candidate's login.
- It may be noted that "No Scholarship" will be paid to the candidates who take admission in other than the list of Institutions/ Universities available on the portal of AICTE except MBBS/ BDS /BAMS courses/Central/State Govt. for which supernumerary quota is not available.

### **ONLINE COUNSELING : SECOND ROUND**

- No fresh registrations shall be allowed in this round.
- The candidates who have opted for the next /subsequent round of counselling shall be considered in this round and also the left over candidates subject to the availability of seats.
- It is advised to candidates that they should exercise all the possible choices across Universities/Institutes while filling the choices.
- Candidates can fill in as much number of choices in the order of preference as they wish to fill, from the list of available choices.

## **ONLINE COUNSELING : THIRD ROUND**

Same as Second round.

**NOTE: SUBJECT TO THE AVAILABILTY OF VACANT SEATS** 

## **ONLINE COUNSELING : FOURTH ROUND**

Same as Third round.

**NOTE:** SUBJECT TO THE AVAILABILTY OF VACANT SEATS

Instruction Manual PMSSS AY 2022-23

#### **RULES FOR SEAT ALLOCATION TO CANDIDATE**

- □ The choices submitted by the candidates will be processed centrally and seats will be allotted in the order of merit, scheme guidelines and on the basis of the locked choices, also keeping in view reservation policy.
- □ Once the candidate has confirmed her/his seat by using freeze option with respect to allotted course and college, Welcome Letter will be received by her/him from the college itself.
- Choices filled by candidate would be locked automatically after respective period is over. Prior every round of counseling, choice filling option will be opened based on the vacant seats where candidate can fill their preferences i.e each candidate has to fill freshchoices for next round of counselling.
- □ Candidates who have not opted any of the choice for confirming (freeze)/surrendering (float)/ not interested in PMSSS their seat will be cancelled automatically and the same will be offered to the next candidate as per merit and vacancy.
- □ If the candidate has opted for the float option with a specific course and college in any round, then she/he will not get the same combination (course & college) during subsequent rounds of counseling.

## **GENERAL INSTRUCTIONS TO CANDIDATE**

- □ **Candidate should positively ensure uploading of joining report on the portal of AICTE** on or before the last date of joining, which will be verified by the Institute, after which DBT application will be opened by the eligible candidates.
- □ Candidate who will not upload their joining report on the portal of AICTE on or before the last date of joining, their seats under the scheme will be cancelled automatically and will be allotted to the students in the next/subsequent rounds of counselling (if any).
- □ Candidates are required **to report for admission at allotted University / Institution** on the date specified as per the counselling schedule along with the original documents / testimonials / certificates required at the time of admission.
- □ Nodal Officer may guide the candidate during her/his stay in the college campus.

Instruction Manual PMSSS AY 2022-23

- □ Candidates are advised to visit AICTE website (<u>www.aicte-india.org</u>-> <u>https://www.aicte-india.org/bureaus/jk</u>->https://www.aicte-india.org/bureaus/jk/2022-2023 ) for all PMSSS updates.
- □ NO fresh registrations shall be allowed in next/subsequent rounds of counselling.
- □ Candidates must bring the **ORIGINAL** and one set of **SELF-ATTESTED** photocopies of the documents at the time of reporting for final admission in allotted University / Institute.
- □ The candidates are advised to refer the fees structure and other details of Institute before freezing of seat.

## **DETAILS OF THE SCHEME / IMPORTANT LINKS**

IMPORTANT LINKS					
Institutions not having username					
and password for PMSSS should	https://www.aicte-jk-scholarship-				
fill online form linked at	gov.in/institutes/login.php				
	https://www.aicte-india.org/bureaus/jk				
Details of the Scheme					
Grievance Portal	https://www.aicte-jk-scholarship-gov.in/				
For any other registration and	jkadmission2022@aicte-india.org or helpdesk1@aicte-india.org				
technical related query					
Helpline Number for Grievances	011-29581043, 011-29581007/51/10 (Timings 09:30hrs to				
	17:30 hrs				
	Monday - Friday)				

# For Further Updates Of Admission Refer AICTE website/link:



#### FREQUENTLY ASKED QUESTIONS (FAQ) FOR PMSSS FOR ACADEMIC YEAR 2022-2023

#### 1. Who is eligible for PMSSS Scholarship?

**Answer** - Eligibility criteria under the UTs of Jammu & Kashmir and Ladakh for PMSSS Scholarship scheme as follows:

1	Domicile	Must be a domicile of UTs of Jammu & Kashmir and Ladakh
2		<ul> <li>HSC Must have passed 10+2 examination in academic session 2020-21 and 2021-2022 only from J&amp;K BOSE only or CBSE schools located in UTs of Jammu &amp; Kashmir and Ladakh.</li> <li>Lateral Entry (Diploma) Must have passed 10+3 Diploma from UTs of Jammu &amp; Kashmir and Ladakh Polytechnics a r e eligible for admission in directly in second year in prescribed list of colleges in the vacant seats of Engineering branch only.</li> </ul>
3	Income	Rs. 8.00 Lakh or below per annum (Family Income from all sources)

#### Only those willing to study outside the UTs of Jammu & Kashmir and Ladakh

#### 2. I have passed 10+2 in Commerce/Arts stream, am I eligible for Engineering?

**Answer-** No, but you are eligible for Commerce/Arts stream under General course which are mentioned in the portal. However, you have to qualify Central Universities Entrance Test (CUET) exam conducted by UGC for admission in Central Universities outside J&K and Ladakh.

#### 3. I have submitted my application, is documents verification at Facilitation Centre is necessary?

**Answer- Yes**, without documents verification at Facilitation Centre created by J&K and Ladakh Government, students are not eligible for Scholarship. Further the choice filling option will not be opened for the respective candidate.

4. Is attending online counseling mandatory for eligible students for availing benefits under PMSSS? Answer- Yes, it is Mandatory for all the students to attend online counseling process or wants to take admission on his /her own for General/Professional/Engineering stream courses subject to Methodology available on AICTE website, for availing benefits under the scheme PMSSS. For Medical student NEET counseling for availing benefits under the scheme PMSSS. For B.Sc.(Nursing) students, NEET is also mandatory wherever applicable.

#### 5. I have passed 10+2 in Science Stream with Biology, am I eligible for Medical course?

**Answer**- Yes, for Medical Stream with Biology, the candidate who seeks admission in any of the courses in Medical Stream (MBBS, BDS, BAMS, BHMS, etc.) on his/her own merit within the sanctioned intake in any of the institutions recognized by the respective Regulatory Bodies based on the merit at class 10+2 & after qualifying NEET examination. They also need to register during online registration and get their documents verified at the Facilitation Center created by J&K and Ladakh Government only. Please note that AICTE does not provide admission in the Medical Stream, instead the candidate is required to take admission

on their own for availing the scholarship under PMSSS after attending NEET counseling conducted by the respective state Government. It may be noted that no scholarship will be allowed if student is gaining admission through **Management Quota**.

- 6. I have submitted my online application for PMSSS scholarship. Is it possible to edit my application? **Answer- Yes,** officer of Facilitation Centre can only edit the online application form, subject to the production of original documents in support of your claim/request for editing.
- 7. What is the Scholarship amount for various streams?

Answer-The	following	dataile	oro givon	below
Answer-The	ionowing	details a	are given	below:

The following details	0		
Stream	Number of Scholarships	Academic Fee (Upper limit)	Maintenance Charges (Fixed)
General Degree	2070	Rs.30,000/-	
Professional/Enginee ring/Nursin g/Pharmacy/ B.Architecture/ HMCTDegree	2830	Rs.1.25 Lakh	Rs.1.00 Lakh*
Medical Degree - MBBS/ BDS/ BAMS/BHMS	100	Rs.3.00 Lakh	
Total No. of Scholarships	5000		

\*Not exceeding Rs.1.00 Lakh per annum (in Ten equal instalments to meet hostel, mess, books, stationery & other incidentals). Fresh students admitted in the academic session 2022-23 will be paid maintenance allowance from the date of joining the institute physically.

8. I am an eligible candidate for PMSSS scholarship. How can I apply for registration of this scholarship?

**Answer** -Log on to AICTE Website and follow the Steps to apply for "Online Registration for scholarship" and follow the instructions on how to fill the online application.

Step 1: Open AICTE Website via link : https://www.aicte-india.org/bureaus/jk

Step 2: Go to PMSSS tab on the home page.

Step 3: Further click on the tab of A/Y 2022-23 and register yourself by following the instructions.

9. What format or size of photo and signature to upload in website for PMSSS Scholarship? Answer- Both photo & signature should be in .JPG /.PDF/.PNG format with size of the file should be less than 2 MB.

#### 10. Is it necessary to submit separate online application for General & Engineering course?

**Answer**- Candidates are required to select "**Both**" option from the dropdown menu under "**Stream applied for**" field, if they want to apply for both General & Engineering Stream under J&K PMSSS while submitting online application. The candidate need to fill only one application form.

11. I have filled & submitted my online application form. What should I do next?

**Answer**-Take printout of online filled application and visit your nearest facilitation centre along with original documents & one set of self-attested photocopies of all original documents for verification. The details are given in AICTE website.

#### 12. To which facilitation centre should I go for document verification?

**Answer**-You can go to any one of the nearest facilitation centers established by Govt. of UTs of Jammu & Kashmir and Ladakh as per your convenience for document verification and after that choice filling option would be open. (List of Facilitation Centers is available at AICTE Website).

# 13. Is there any document I should collect from facilitation centre after document verificationprocess?

**Answer- Yes,** you must collect document verification report (Student Copy) from the facilitation centre without fail.

# 14. Is it necessary for me to submit original documents to the facilitation centre after the document verification?

**Answer**- No original documents are to be submitted in the facilitation centers. However, you have to show all the original documents to the Nodal Officer for verification.

- 15. Is there any Helpline No./E-mail/Grievance Mechanism for PMSSS Scholarship Queries? Answer-Yes, you may call on 011-29581043/07/51/10 (from 9.30 am to 5.00 pm Monday to Friday) or email at <u>jkadmission2022@aicte-india.org</u> on all working days for any queries. You can also register your grievance from your login to get the resolution for your query.
- I am not able to register under PMSSS scholarship and facing technical issue? Answer- Any technical issue at the time of registration you may email at <u>itpmsss@aicte-india.org</u>, <u>it2pmsss@aicte-india.org</u>

#### 17. I have done diploma in engineering field, can I apply under PMSSS?

**Answer**-Yes, Candidates who want to take admission under Lateral Entry Scheme have passed Diploma in Engineering from the Polytechnics recognized by UTs of Jammu & Kashmir and Ladakh directorate of technical education not earlier than AY 2020-21. Admission under LateralEntry Scheme will be subject to vacant seats available during academic year 2021-22 in Engineering Stream only.

18. I wish to pursue my studies in IIT/NIT/Institute of National Importance/Centrally funded Institutions programs/courses on my own without participating in J&K PMSSS counselingProcess 2022-23, am I eligible for PMSSS scholarship?

**Answer**- Students who qualify entrance examination conducted by Central Govt. (NEET/JEE) are eligible for scholarships, if they have registered themselves under PMSSS scheme. Candidates are required to get their documents verified by nearest Facilitation Center.

19. Whether, I can take the benefit of other scholarship scheme available for J&K and Ladakh Students alongwith PMSSS Scheme.

Answer: No. All credentials of the applicant will be put to verification on National Scholarship Portal of Government of India for de-duplication. If any student is found to be availing the benefit of other Scheme, his application will be summarily rejected.

- 20. I wish to pursue my studies in Architecture Course on my own without participating in J&K PMSSS counseling Process 2022-23. Am I eligible for J&K PMSSS scholarship? Answer- Students taking admission in Architecture course are required to qualify NATA examination and also required to register themselves under PMSSS scheme. Candidates are required to get their documents verified by Facilitation Center.
- 21. I wish to pursue my studies in MBBS/BDS/Medical etc. Course on my own without participating in PMSSS counseling Process 2022-23 am I eligible for PMSSS scholarship? Answer- Students taking admission in MBBS / BDS courses etc. are required to qualify NEETexamination, only then they are eligible for scholarship and if they have registered themselves under PMSSS scheme. The candidates are also required to get their documents verified by Facilitation Center.
- 22. I have taken admission under Management Quota, Am I eligible for PMSSS scholarship? Answer- No, Candidates taking admission under Management Quota or by Agents / NGO are not eligible for PMSSS Scholarship.
- 23. What all documents do I need to carry at facilitation center for verification?Answer- Original Documents to be produced at the time of Verification at Facilitation Center are as:
  - Xth Standard Mark sheet
  - XIIth Standard Mark sheet (if any)
  - Diploma Certificate (for lateral entry only)
  - Domicile Certificate

- Aadhaar Card (if any)
- Family Income Certificate (Issued by Tehsildar or equivalent)
- Valid Caste certificate for SC/ST/SEBC for claiming the reservation as per State Govt. Policy
- Valid disability Certificate (if any)
- Central Universities Entrance Test (CUET) result
- NEET result for BSc (Nursing programme)

#### 24. How will I get college of my choice?

**Answer**-As per the choice filled by the candidate and based on merit list, reservation policy of the State and scheme guidelines.

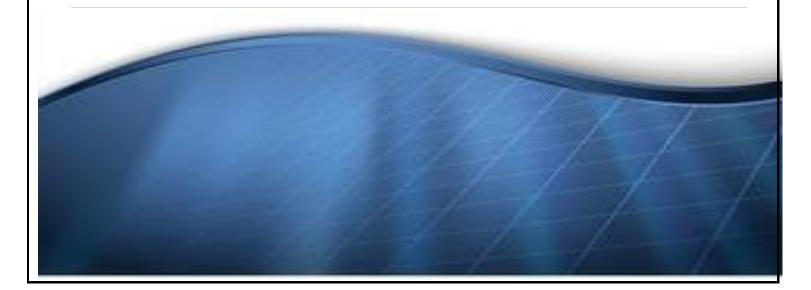
25. Who will be paying the admission fee?

Answer-Academic Fee to the Institution will be disbursed directly by AICTE.

#### 26. What I should do after qualifying NEET examination?

**Answer**-After qualifying NEET examination, students are required to take admission in Medical/Dental/colleges on their own and then submit NEET Score Card, NEET Counseling Allotment letter after attending state level counselling conducted by respective State Government and joining report on AICTE Portal. They also need to register themselves during online counselling process conducted by PMSSS CELL, AICTE. For details please visit AICTE website. After registration on AICTE Portal, the students have to get their documents verified at the nearest Facilitation Center opened by UTs of J&K and Ladakh (List will be published on AICTE Website\_. Please note that AICTE does not provide admission in the Medical Stream, instead the candidate is required to take admission on their own for availing the scholarship under PMSSS.

NOTE: It is decided by the Dental Council of India vide letter No.DE-14-AC-Academic-MDC-2021/1099 dated 23rd July, 2021 that all Private Dental Colleges under its umbrella will not admit more than 5(Five) students per institution under Prime Minister's Special Scholarship Scheme with effect from academic session 2021-22. The copy of the letter is available on the portal of AICTE for information of stakeholders. For details and latest updates please visit AICTE website: <a href="https://www.aicte-india.org/bureaus/jk">https://www.aicte-india.org/bureaus/jk</a>



#### FREQUENTLY ASKED QUESTIONS (FAQ) FOR PMSSS SCHOLARSHIP FOR ADMISSION IN ACADEMIC YEAR 2022-2023

#### 1. I have been allotted a college of my choice, what is the further course of action?

**Answer** - Once the candidate is allotted any college under PMSSS through online counseling process AY 2022-23, he/she has to provide confirmation on seat with specific time (information will be available on AICTE Portal calendar of events), with respect to allotted course and college by submitting online freezing/floating request through AICTE Website using their login credentials. If candidate failed to do so, within stipulated time period, their seat will be cancelled automatically.

# 2. I have been allotted the college under PMSSS AY 2022-23, but I am not satisfied with the allotted college/course?

**Answer-** If the candidate is not satisfied with the allotted college/course & willing to surrender the allotted college/course by knowing the risk involved. He/ She may do so and participate in the next round of counseling for better choice of college/course by using the FLOAT option at his/her own risk. However, there is no guarantee that he/she will get confirmed seat in subsequent rounds of counseling.

NOTE: COLLEGE/BRANCH ONCE SURRENDERED CANNOT BE REVERTED AND WILL BE TREATED AS FINAL.

#### 3. How do I have to provide confirmation on seat?

S.No	Method	Option
1.	If candidate has decided to join the allotted college/course under PMSSS	Press " <b>FREEZE"</b> Option
2.	If candidate is not interested in the given allotment of college/course and wish to participate in next round of counseling	Press "FLOAT" Option
3.	If candidate is not interested to take admission in PMSSSAY2022-23	Press "NOT INTERESTEDIN PMSSS"

**Answer**- The candidate has to give seat confirmation by means of any of the 3 methods:

(This information is to provide within specific time available on calendar of events after the seat allotment and confirmation by the student, allotment letter will be issued / available on student registered login).

NOTE: IF FLOAT OPTION IS SELECTED THEN, SHOWING YOUR SEAT ALLOTMENT IN 1ST ROUND DOES NOT GUARANTEE FOR SAME SEAT OR EVEN SEAT IN NEXT ROUNDS OF COUNSELING AS ALLOTMENT IS PURELY ON MERITBASIS.

#### 4. I have selected freeze option what is the next step?

**Answer**–Further upon seat confirmation (FREEZE) candidate may immediately download the provisional allotment letter along with the Welcome Letter of Institute and can connect with the Nodal Officer/ Mentor of AY 2022-23 for additional guidance.

#### 5. I have selected float option what is the next step?

**Answer**- Once candidate has selected float option a window will open for choice filling with respect to next/ subsequent rounds of counseling. Candidate is requested to select the preferences carefully against vacant seats.

#### 6. When and how do I have to upload my joining report?

**Answer**- After freezing the seat, candidate is required to report to the allotted college immediately and upload the joining report from his/her PMSSS Login Portal within stipulated time period. Also complete admission process as per Institute/University rules.

#### 7. What is the last date of joining the college?

**Answer**- Candidate would report physically/virtually (subject to Covid-19 situation from state to state basis) to the Institute on or before last date of admission, along with all the original documents, failing which his/her admission shall be cancelled automatically and seat may be allotted to other aspiring candidate in next/subsequent round of counseling (if any).

#### 8. Where to check the details of my Nodal Officer?

**Answer**- Candidate can check the details of the Nodal Officer either on the Welcome Letter of the Institute or in their Login.

#### 9. What documents I need to carry while visiting the Institute?

Answer- All candidates who are provisionally allotted a seat in any round of counseling are required to physically report at the respective University/Institute as per the counseling schedule. Candidates must bring the ORIGINAL and one SELF-ATTESTED photocopies of the following documents at the time of reporting at the respective University / Institute for document verification (subject to Covid-19 situation from state to state basis)

- i. AICTE Allotment Letter (in original)
- ii. Welcome Letter (in original)
- iii. Transfer certificate from 12<sup>th</sup> Board (in original)
- iv. Migration certificate of 12<sup>th</sup> Board (in original)

- v. Character certificate of 12 <sup>th</sup> Class (In original)
- vi. Five (5) passport size photographs.
- vii. Passed 10th Class Certificate from School Authority showing Date of Birth (in original)
- viii. Passed 10+2 Certificate from J&K Board or CBSE Affiliated Schools located in J&K State (JK Bose/CBSE) (in original)
- ix. Domicile Certificate from J& K State (in original)
- x. Family Income Certificate issued by Teshildar (J&K) showing the family income.
- xi. Aadhaar Card (Aadhaar Number to be seeded with Bank Account)
- xii. Bank Passbook (in original, if bank account is already opened, Bank account should be in the single name of the candidate).
- xiii. Physically Handicapped Certificate (in original, if any)
- xiv. PassedDiplomaCertificatefromJ&KTechnicalBoard(forlateralentryonly)
- xv. Reservation Certificate (Caste/Category) as per J& K Govt. Policy (in original, if any)
- xvi. Central Universities Entrance Test (CUET) qualification letter as per the UGC Notification for admission in Central Universities in General Stream courses.
- xvii. NEET qualifying letter for B.Sc. (Nursing programme) wherever mandatory.
- xviii. For admission in Guru Gobind Singh Indraprastha University, New Delhi affiliated colleges/ courses for Professional Stream (Engineering Stream only), the students have to qualify JEE Examination and for B.Sc.(Nursing) Programmes, the students have to qualify NEET examination. The copy of the letter is available on AICTE website for information of stakeholders.
- 10. I have taken admission in a college on my own and not through PMSSS Counselling on merit basis, am I eligible for the scholarship under PMSSS 2022-23?

**Answer** - No, a candidate is eligible for the scholarship under PMSSS 2022-23 only if he/she has taken admission in the college through PMSSS 2022-23 on-line counselling process. For details and latest updates please visit AICTE website: <u>https://www.aicte-india.org/bureaus/jk</u>

- 11. I have submitted my application through PMSSS 2022-23 on portal and have taken admission in a Private Dental College on my own and have updated this information under the entrance exam tab in the portal. Will I get the PMSSS scholarship?
- Answer It is not guaranteed as it is decided by the Dental Council of India vide letter No.DE-14-AC-Academic-MDC-2021/1099 dated 23rd July, 2021 that all Private Dental Colleges under its umbrella will not admit more than 5(Five) students per institution under Prime Minister's Special Scholarship Scheme with effect from academic session 2021-22 onwards. The copy of the letter is available on the portal of AICTE for information of stakeholders. For details and latest updates please visit AICTE website: https://www.aicte-india.org/bureaus/jk. It may be noted the no admission in Management quota is allowed under the scheme.In case the number of applicants exceeds 100, merit list of AICTE will be applied.

- 12. I have joined the college allotted to me through PMSSS Counselling 2022-23 and taking online classes. Will I get complete maintenance allowance?
- Answer -Fresh students admitted in the academic session 2022-23 will be paid maintenance allowance from the date of joining the institute physically. All the students who have allotment letter from AICTE Portal may contact Principal / Nodal Officer of the College before joining the College since the academic session will start subject to concerned University Notification. However, students may visit AICTE website regularly on link <a href="https://www.aicte-india.org/pmsss-2022-23">https://www.aicte-india.org/pmsss-2022-23</a> for latest updates.

\*\*\*\*\*\*\*

To be given on letter head of the Institute PROMOTION CUM CONTINUATION CERTIFICATE FOR ODD SEMESTER ACADEMIC SESSION 2022-23 (For first half of academic session) (For the students of UTs of J&K and Ladakh who are admitted under Prime Minister's Special Scholarship Scheme for J&K and Ladakh)		
This is to certify that Mr./Ms	(students'name)	
(Candidate ID) of the	class of the course	
Bearing Roll No (Numbe	r that is allotted by the College) has been promoted to the	
Class/Semester.		
	has commenced from (month/year) and will continue (month/year) as per direction of the affiliating University.	
<ol> <li>It is also certified that:</li> <li>a. The student is attending classes Physically accommodation</li></ol>	by staying in college hostel (Hostel Name) /rented (Full Address) (Date)	

- b. The student has maintained the requisite percentage of attendance during the semester as per norms of the affiliating University. In case the student's attendance falls below the desired level, the institute shall suspend the installment of the particular month on the PMSSS portal.
- c. The institute will remain liable for any inadmissible payment released to the student which may come to the notice at a later stage.

#### Date:

#### Signature of the Student

#### Signature of the Head of the Institute

#### Seal of the College

#### Note:

- 1. To be used by the students who have gone to odd Semester such as 3<sup>rd</sup>, 5<sup>th</sup> and 7<sup>th</sup> semesters
- 2. In case of yearly pattern also, it is necessary to upload this certificate, as a proof of continuation of studies.
- **3.** The Principals / Nodal Officers of the Colleges are requested to upload the promotion cum continuation certificate carefully after verification from the students.
- 4. The system of payment of installments of maintenance allowance has been automated. The institute has been given access in their login to interrupt/suspend any installment of maintenance allowance based on shortage of attendance.
- 5. Head of institution should ensure genuineness of each and every admissible installment of maintenance allowance

#### FORMAT "B"

To be given on letter head of the Institute CONTINUATION CERTIFICATE FOR EVEN SEMESTER ACADEMIC SESSION 2022-23 (For second half of academic session) (For the students of UTs of J&K and Ladakh who are admitted under Prime Minister's Special Scholarship Scheme for J&K and Ladakh)		
This is to	o certify that Mr./Ms	(students'name)
	(Candidate ID) of the class	
bearing F	Roll No. (Number that is allotted by the College) is admitted in	(Name of course)
is continu	uing in this College in the academic session	(academic year).
Her /His	behavior in the College is good.	
a	his is to certify that academic session has commenced from and will continue upto(month/year) Jniversity.	
2. It	t is also certified that:	
	The student is attending classes Physically by staying in college hostel	(Hostel Name) /rented _(Full Address)
V	v.e.f(Date)	

- b. The student has maintained the requisite percentage of attendance during the semester as per norms of the affiliating University. In case the student's attendance falls below the desired level, the institute shall suspend the installment of the particular month on the PMSSS portal.
- c. The institute will remain liable for any inadmissible payment released to the student which may come to the notice at a later stage.

Date:

#### Signature of the Student

#### Signature of the Head of the Institute

#### Seal of the College

#### Note:

- 1. To be used by the students who have gone to even Semester such as 2nd,4th, 6th and 8th semester only.
- In case of yearly pattern also, it is necessary to upload this certificate, as a proof of continuation of studies.
   The Principals / Nodal Officers of the Colleges are requested to upload the continuation certificate
- carefully after verification from the students.
- 4. The system of payment of installments of maintenance allowance has been automated. The institute has been given access in their login to interrupt/suspend any installment of maintenance allowance based on shortage of attendance.
- 5. Head of institution should ensure genuineness of each and every admissible installment of maintenance allowance

#### ALL INDIA COUNCIL FOR TECHNICAL EDUCATION Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 PRIME MINISTER'S SPECIAL SCHOLARSHIP SCHEME

#### (To be given on letter Head of Institute)

# JOINING REPORT

#### (For the UTs of J&K and Ladakh Student who is admitted under Prime Minister Special Scholarship Scheme in the AY 2022-23)

**2.** It is also certified that:

A. The student is attending classes Physically by staying in college hostel (Hostel Name) /rented accommodation\_\_\_\_\_(FullAddress)w.e.f.\_\_\_\_(Date)

B. The student is required to maintain the requisite percentage of attendance during the semester as per norms of the affiliating University. In case the student's attendance falls below the desired level, the institute shall suspend the installment of the particular month on the PMSSS portal.

C. The institute will remain liable for any inadmissible payment released to the student which may come to the notice at a later stage.

Date:

#### Signature of the Head of the Institute

#### Seal of the College

#### Signature of the Student

#### Note:

- 1. This certificate is to be uploaded by institute after filling all the above details and the by student (after signing) who have joined the college physically in first year only.
- 2. The system of payment of installments of maintenance allowance has been automated. The institute has been given access in their login to interrupt/suspend any installment of maintenance allowance based on shortage of attendance.
- 3. Head of institution should ensure genuineness of each and every admissible installment of maintenance allowance

#### F. No. 8-01/PMSSS-J&K/Sch. Disb/2016-17

#### Dated 18/07/2022

#### flict of Payment ID with same for<u>331TON</u>Idents with different aca

#### Prime Minister's Special Scholarship Scheme

#### For kind attention of Principals of colleges and Heads of institutions

# Sub: Prime Minister's Special Scholarship Scheme – automated system of release of maintenance allowance for the academic session 2022-23.

#### This is to inform that

- 1. Procedure for disbursal of maintenance allowance has been changed from the academic year 2022-23.
- 2. The system has been automated.
- Two format (one for odd semester promotion cum continuation certificate format A) and the other for even semester (continuation certificate - format – B) are devised for claiming scholarship for the particular semester.
- 4. Maintenance Allowance installments will start auto-generated in the subsequent months, once the semester-specific document is verified by AICTE-PMSSS, and thereafter the institute only will have control to interrupt / suspend any installment. If not intervened by the institute full maintenance allowance (Rs.50,000/-) for the particular semester will be released automatically by the system.
- 5. The principals / heads of the institutes have been given access of PMSSS portal in their login, to interrupt or suspend any installment of maintenance allowance in respect of any student if the attendance of the student falls short below the level fixed by the affiliating university of the college.
- 6. The principal or the head of the institute will remain liable in case any payment which has been auto-released, is found to be inadmissible at a later stage.

The Head of the Institute / Principal of the College is requested

- a. To upload claim in proper and prescribed format as mentioned above for odd and even semester. (Uploading of claim in wrong format and with deficient information will lead to rejection of the claim and AICTE-PMSSS Cell will not be responsible for any delay in release of scholarship.)
- b. To take utmost care while issuing the certificate in format A and format B to ensure authenticity of the information.
- c. To interrupt or suspend any installment of maintenance allowance, wherever needed, based on the attendance of the student may please be exercised.

Asst. Director - PMSSS