

SHANTILAL SHAH ENGINEERING COLLEGE, BHAVNAGAR (043)
Instructions regarding National Scholarship Portal Scheme for the academic year 2022-2023

Dear Students,

Those students who are eligible and applying for the PG INDIRA GANDHI SCHOLARSHIP FOR SINGLE GIRL CHILD and PG SCHOLARSHIP SCHEME FOR SC ST STUDENTS FOR PURSUING PROFESSIONAL COURSES, kindly go through the instructions given on the NSP website. After applying from your scholarship account, kindly submit below documents to Prof.N.B.Nayak (D-208, IT-Department) for further verification of your scholarship. For any queries, you can contact on nbnayak@it.ssgec.ac.in. For detail notification and scheme you can visit <https://scholarships.gov.in/>. Various schemes have various dates so kindly visit website for the deadline of the scheme. FAQs are given below.

Sr.No.	Documents Required during submission of Application
1	Filled Application Form printout
2	Copies of mark sheet of standard Xth / XIth / Others as applicable and as filled up. (mandatory) (from 10 th to current semester marksheet)
3	Copy of Annual Family Income Certificate for the current Financial Year in the Prescribed format(Annexure-I) issued by Tahsildar or higher officer. (mandatory)
4	Domicile Certificate/Ration Card/Light Bill
5	Copy of Tuition Fee Receipt, showing clearly and separately the amount of tuition fee paid. (mandatory)
6	Hostel Fee Receipt + Hostel certificate (For Hosteller Students Only)
7	Copy of Bank Pass Book showing name of the student, Account number, IFSC code and Photograph pasted at appropriate place duly signed by Manager with rubber stamp of Bank affixed(mandatory)
8	Copy of AADHAR card
9	Attested Copy of SC/ST/OBC/EBC Certificate. (mandatory in case of candidates claiming benefit of reservation policy)
10	Consent Form by Parent/Guardian permitting use of Aadhaar/EID Numbers submitted in the State Scholarship Application
11	Joining cum verification certificate for fresh application on NSP
12	Certificate of admission in PG course for award of postgraduate scholarship for SC/ST candidates
13	Continuation Certificate (Renewal Students)
14	Process report for the year ending (Renewal Students)
15	College I-Card/Bonafide Certificate
16	Self declaration form (Institute Format)
17	Self declaration of the student (NSP Format)
18	Passport size photo

SHANTILAL SHAH ENGINEERING COLLEGE, BHAVNAGAR (043)
Student Self Declaration Form – Scholarship/Education Assistance/Financial Assistance
(Fill All Details in CAPITAL LETTERS ONLY)

First Name:

Middle Name:

Last Name:

Academic Year:

Semester:

Branch:

Enrollment No.:

Contact No.

Name of Scholarship (Write Full Name of Scholarship):

DECLARATION

I _____ (Name of Student) hereby declare that the information given above is correct. I am not availing any other scholarship/Education Assistance/Financial Assistance for this purpose from any other Central Govt./State Govt. sources. I shall abide by the terms and conditions for sanction of the Scholarship/Education Assistance/Financial Assistance. I undertake, that if at any stage, it is found by the sanctioning authority that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship/Education Assistance/Financial Assistance will be refunded by me or recovered from me, apart from liability for such penal action as warranted by law. I also undertake, that if I would apply in non-government sources for getting the Scholarship/Education Assistance/Financial Assistance for the same academic year, I would inform them (nongovernment sources) regarding my status of application in government sources.

Date:

SIGNATURE OF STUDENT

SIGNATURE & NAME OF AUTHORITY

DATE:

GUIDELINES FOR

POST GRADUATE SCHOLARSHIP FOR

PROFESSIONAL COURSES FOR SC/ST





GUIDELINES FOR POST GRADUATE SCHOLARSHIPS FOR PROFESSIONAL COURSES FOR SC/ST CANDIDATES

1. Introduction

The scheme has been initiated keeping in view the social background of the candidates from the deprived section of the society and to provide them opportunity to undertake postgraduate level studies in Professional subjects like Engineering & Technology, Management, Pharmacy etc. in Indian Universities/Institutions/ Colleges.

2. Objective

The objective of the scheme is to provide financial assistance to 1000 SC/ST candidates to pursue postgraduate level studies in Professional subjects in the eligible institutions as given below.

3. Eligibility

For the purpose of award of the scholarship students who are pursuing professional courses in the following Institutions/ Colleges/Universities:

- Universities/Institutions/Colleges included under section 2(f) & 12(B) of UGC Act.
- Deemed to be Universities included under Section 3 of the UGC Act, 1956 and eligible to receive grants-in-aid from UGC,
- Universities/Institutions/College funded by Central/State Government.
- Institutes of National Importance.

Courses which require approval from Regulatory Council i.e. Medical Council of India (MCI), Dental Council of India (DCI), Pharmacy Council of India (PCI), Rehabilitation Council of India (RCI), NCTIS, NCTE Bar council of India (BCI), All India Council for Technical Education (AICTE), Indian Council of Agricultural Research (ICAR), INC, FORENSIC REGULATORY & DEVELOPMENT AUTHORITY OF INDIA are considered professional courses.

Note 1: M.A., M.Sc., M.Com., MSW and Mass Communication and Journalism degree are accepted as “Non-professional courses”:

Note 2: Candidates pursuing post graduate course in professional subject through correspondence or in Distance Education mode are **not eligible to receive financial assistance under this scheme.**

4. Procedure for applying for the scheme

- The candidates fulfilling the eligibility conditions are required to apply online on National Scholarship Portal after issue of advertisement to be published by the UGC once in a year through leading newspaper and Employment News and also on UGC website.
- The host institution where the candidate is studying is required to verify the online application.

5. Aadhaar Seeding

The Ministry of Human Resource Development, Government of India vide its letter D.O. No. 18-7/2013-U1A dated 10th June, 2016 has instructed the University Grants Commission that from the financial year 2016-17 onwards the Aadhaar will be used as an identifier for disbursement of all Government subsidies/ Scholarships/Fellowships which are to be disbursed directly into the beneficiary's account.

The Aadhaar details would be updated by the student through the host University/ Institute/ College after seeking a consent from the awardee as per provisions of the Aadhaar Act, 2016.

6. Nature of Assistance available under the Scheme

- 6.1 The tenure of award is for two/three years depending upon tenure of the postgraduate course and **not for extended period of study, if any.**
- 6.2 Candidates selected for the award of PG scholarships (under ME/MTech.) shall be provided Scholarship @ **Rs.7800/-** per month for the duration of the PG Scholarship. For other courses, the amount of scholarship will be paid @Rs.4500/- per month.
- 6.3 No contingency is payable to the students selected under the scheme with effect from selection year 2017-18.
- 6.4 The scholarship shall be payable to the awardee from the date of joining the Post Graduate I year course during the selection year.
- 6.5 The University/ Institute/ College should verify the application of the candidates with regard to the professional courses as provided in the guidelines.

7. Procedure for release of grant by the UGC

- 7.1 After selection, the awardees will be paid scholarship on DBT mode.
- 7.2 The list of awardees will be pushed to Public Financial Management System (PFMS) by the NIC.
- 7.3 PFMS will generate payment files of the awardees and scholarship would be paid for the complete duration of the post graduate course.

8. Renewals

- 8.1 Scholarship granted under the scheme will be kept renewed during the period of first year post graduate course subject to good conduct and maintenance of prescribed attendance.
- 8.2 The scholarship will be renewed for the next year of study on receipt of an annual progress report to be granted by the administrative head of the University/ Institution/ College.(E.g. Registrar of a University/ Director of the Institution/ Principal of the College or any other officer designated by them).
- 8.3 Students failing to get promoted to the next class/ level would forfeit the scholarship.
- 8.4 Change in course of study will not be permitted.
- 8.5 Scheme will be implemented and monitored by the UGC.
- 8.6 The awardees of previous years will continue to follow the UGC pattern of assistance through the designated bank branches of Canara Bank.

9. Cancellation of Award

Scholarship of a student may be cancelled in any of the following cases :-

- Failure of the awardee to pass the first year of Post Graduate course in first division or equivalent CGPAscore.
- Discontinuation of studies due to personal reasons.
- Candidate is later found ineligible on account of false information provided in the online application or incorrect bank details.

FAQs

1. Are all candidates pursuing post graduate courses in Indian Universities/ Colleges/ Institutes eligible for this award?

No. This scheme is meant only for SC/ST students. General category/ OBC candidates are not eligible to apply under the scheme.

2. Are students belonging to SC/ST category who are pursuing post graduation through correspondence/ distance mode eligible for the award?

3.

No. Candidates pursuing post graduate course in professional subjects through correspondence or in Distance Education mode are **not eligible** to receive financial assistance under this scheme.

4. Are awardees selected under this scheme eligible to draw contingency and HRA?

No. The awardees are only eligible to receive scholarship amount.

5. Are students of eligible category who are pursuing post graduation and are in the second year of study eligible to apply under the scheme?

No. Only students pursuing first year of postgraduate course during the current academic year are eligible to apply.

FAQs-SGC

1. Whether the candidate has to select “scholarship” or “incentive” in the type of scholarship for applying under the scheme?
The candidate has to opt for “incentive” to be able to apply under the scheme.
2. Whether a girl child with a brother in the family is eligible to be considered under the scheme for award of scholarship.
No, only single girl child are eligible to apply under the scheme. However twin/ fraternal daughters are eligible to apply under this scheme.
3. Whether a candidate who was within 30 years of age during admission to PG course but has crossed this limit at the time of application be eligible to be considered.
Yes. The candidate applying under the scheme can apply if she is below 30 years of age as on the last date of application too.
4. Can a single girl child pursuing post graduation through distance mode apply under the scheme?
No.
5. After selection, is the awardee entitled for hostel fee reimbursement/ HRA or medical expenses?
No. The awardee is only entitled for scholarship amount. No HRA/contingency/hostel fee or medical expenses are admissible.
6. Are the awardees eligible for waiver of tuition fee or its reimbursement?
No. Tuition fee reimbursement is not permitted. However, it is expected from the institutions where student has taken admission in the first year PG course, no tuition fees will be charged by the institute from girl students to pursue PG degree course in Universities/Colleges/Institutions.
7. Can students of second year post graduation apply under the scheme?
No. The candidates who are pursuing first year postgraduate courses only can apply under the scheme.
7. Can the awardee avail of any other scholarship scheme during the tenure of this award?
Yes. This scheme can be availed with any other scholarship scheme as this is an incentive.

Declaration of the Student

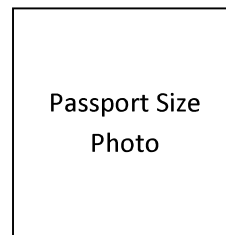
- (i) I hereby declare that the information given above is correct.
- (ii) I am not availing any other scholarship for this purpose from any other Central Govt./State Govt. sources.
- (iii) I shall abide by the terms and conditions for sanction of the Post Matric/Merit cum Means based Scholarship.
- (iv) I have uploaded the desired documents in support of my claim.
- (v) I undertake, that if at any stage, it is found to the satisfaction of the sanctioning authority in the Ministry of Minority Affairs that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from liability for such penal action as warranted by law.

Date:

Signature of the candidate

ANNEXURE - I

**UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG,
NEW DELHI – 110002**



JOINING REPORT

**POST GRADUATE SCHOLARSHIP FOR PROFESSIONAL STUDIES FOR SC/ ST
STUDENTS**

Name of Awardee:

Award letter number and date:

This is to certify that Mr./Ms. has joined the Course (please specify nomenclature of course) in this Institution/College..... affiliated to University with effect from.....(F.N./A.N.).

His/ her enrolment number is

This is to certify that he/ She belongs to category.

The score of the candidate in the under graduation examination is as follows:

Max. Marks		In case of grade point system, CGPA obtained	
Marks obtained		Equivalent percentage	
Percentage			

He/she will be provided with all necessary facilities during his/her tenure of award. The terms and conditions of the offer are acceptable to Awardee. Also certified that awardee shall not accept/hold any emoluments paid or otherwise or receive emoluments, stipend, etc. from any other source for the same course of study..

Signature
Name
Date
(Awardee)
Ph. /Mobile No.
e-mail :
Bank A/c No.
IFSC Code :
12-digit unique (aadhaar) number, if you have:

Signature
Name
Date
(Head of Deptt.)
Seal of HoD
Ph. No.

Signature
Name
Date
(Registrar / Director / Principal)
Seal of University / Institution / College
Ph. No.

MICRcode:

**UNIVERSITY GRANTS COMMISSION
(SELECTION & AWARD BUREAU)
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002**

CONTINUATION CERTIFICATE

**POST GRADUATE SCHOLARSHIP FOR PROFESSIONAL STUDIES FOR SC/ ST
STUDENTS**

This is to certify that _____

has continuously working in the Department

in the subject under the above scheme for the quarter from _____ to _____

Signature

Date

**Name of the
Candidate**

Signature

Name

Date

**Head of
Department
(Seal)**

Signature

Name

Date

**Registrar/Director/Principal
(Seal of University/Institution
/College)**

**UNIVERSITY GRANTS COMMISSION
(SELECTION & AWARD BUREAU)
NEW DELHI – 110 002**

PROGRESS REPORT FOR THE YEAR ENDING _____

1. Name of the Postgraduate Student:
2. UGC Award letter number and date:
3. Name of the course being undertaken:
4. Total number of teaching days during the year:
5. Number of days the student remained on leave (with dates):
 - a. With scholarship, number of days: from..... to.....
 - b. Without scholarship, number of days: from..... to.....
6. Number of days the student remained out of station for fieldwork/travel, with dates and places visited:
 - a. Number of days: from..... to.....
 - b. Places visited.....
7. Number of days the students remained present at the university/college:
8. Details of industrial training, if any undertaken during the year:
9. Comments of the Head of the Department on the evaluation of the studies of the student

Signature	Signature	Signature
Name of the candidate	Name	Name
Date	Date	Date
	Head of Department	Registrar/ Director /Principal
	(Seal)	(Seal of University/Institution/College)

N.B.: For any correspondence in this regard, the Commission's letter number and date may please be quoted without fail.

**UNIVERSITY GRANTS COMMISSION
(SELECTION & AWARD BUREAU)
NEW DELHI – 110 002**

**FORM FOR SUBMITTING ACCOUNTS OF CONTINGENCY GRANTS AND THE
UTILISATION CERTIFICATE**

1. Name of Scholar :
2. Award letter number and date:
3. Name of the scheme under which he/she is working:
4. Period to which the accounts of contingency grant relates:

5. Expenditure

From:..... to.....

Amount Dated

A – Books and allied items:

B- Typing :

C- Stationery :

D- Postage

E- Chemical and electrical/electronics goods:

F- Travel/fieldwork:

1- Period for which the contingency grant is payable:

Certified that the expenditure of Rs. out of the contingency grant of Rs. sanctioned vide Commission letter number F..... dated..... in respect of..... has been utilized for the purpose for which it was sanctioned in accordance with the terms and conditions laid down by the University Grants Commission.

If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount

Signature	Signature	Signature
Name of the candidate	Name	Name
Date	Date	Date
	Head of Department	Registrar/ Director /Principal
	(Seal)	(Seal of University/Institution/College)

N.B.: For any correspondence in this regard, the Commission's letter number and date may please be quoted without fail.

**Consent Form by Parent/Guardian permitting use of Aadhaar/EID Numbers
submitted in the State Scholarship Application**

Application Number of the Scholarship:..... Application Submission Date:.....

Please Tick the Consent Format that is applicable to you.

Please note that the Aadhaar Number is of 12 digits (xxxx/xxxx/xxxx) and EID Number is 14 digits along with date and time details (xxxx/xxxxx/xxxxx) dd/mm/yyyy hh:mm:ss

Both Student and Parent/Guardian Aadhaar Numbers are submitted in Application

I hereby consent to the use of Aadhaar Numbers of my child ----/----/---- and mine ----/----/----, provided in the application for Scholarship, to carryout Identity Validation, to make Direct Benefit Transfer of Scholarship to the Bank Account and also to seed the Aadhaar number of my child into SATS database.

Only Parent/Guardian has Aadhaar Number is submitted in Application

I hereby consent for the use of my Aadhaar number ----/----/---- and EID number of my child ----/----/---- --/--/----/--/--, provided in the application for Scholarship, to carryout Identity Validation and also to make Direct Benefit Transfer of Scholarship to the Bank Account. Further, I also consent to use the EID number of my child to obtain its Aadhaar Number and to use the Aadhaar number, so obtained, to carryout Identity Validation, to make Direct Benefit Transfer of Scholarship to the Bank Account and also to seed the Aadhaar number of my child into SATS database.

Only Student has Aadhaar Number is submitted in Application

I hereby consent for the use of my EID number ----/----/---- --/--/----/--/-- and Aadhaar number of my child ----/----/----, provided in the application for Scholarship, to carryout Identity Validation, to make Direct Benefit Transfer of Scholarship to the Bank Account and also to seed the said Aadhaar number into SATS database. Further, I also consent to use my EID number to obtain its Aadhaar Number and to use the Aadhaar number, so obtained, to carryout Identity validation and also to make Direct Benefit Transfer of Scholarship to the Bank Account.

Both Student and Parent/Guardian EID Numbers are submitted in Application

I hereby consent for the use of EID numbers of my child----/----/---- --/--/----/--/-- and mine ----/----/---- --/--/----/--/--, provided in the application for Scholarship, to use the EID numbers to obtain their respective Aadhaar Numbers and to use the Aadhaar numbers, so obtained, to carryout Identity Validation, to make Direct Benefit Transfer of Scholarship to the Bank Account and also to seed the Aadhaar number of my child into SATS database.

Parent's Signature

Name of the Student		Name of Parent	
Application Number		Mobile Number	
Caste Certificate Number		Income Certificate Number	
IF Renewal Student, Scholarship ID (SMIS/e-PASS/NSP)		If Hosteller, HMIS/Hostel ID	
Contact Address		Pincode	

Certificate to be issued by the Warden/ Superintendent of the Hostel

To whom it may concern

This is to certify that Miss./Mr.....a student of (Class) in (College/Institute/University Name), daughter/ son of Mr./ Mrs.has been staying in this Girls/ Boys Hostel from (Date) . Hostel is attached with college/Institute/University. He/She is providing

Both free Lodging (Free accommodation/rent free hostel) and free boarding (free food).

Free Lodging (free accommodation/rent free hostel) and charges for boarding (food/mash charge).

Charges for both Lodging (accommodation) and boarding (food/mash charge) .

(Please ✓ on whichever is applicable)

Hostel Admission Date

--	--	--	--	--	--	--	--

Date :

Signature of the Warden/ Superintendent

Name

Phone No.....

Email-id

(Seal)